



102 North Polk Street • Jefferson, Texas 75657 • 903-665-3922 • FAX 903-665-1002

NOTICE

The building Permit rate for any new construction or remodel with a value of \$5,000.00 or greater, whether interior or exterior, shall be $\frac{1}{2}$ or 1% of the construction cost, i.e. 0.005* construction cost. For example, the fee for a \$50,000.00 project is \$250.00. The minimum fee is \$50.00.

The building permit application will also now include information for sprinkler/irrigation systems.

The fee for demolition of any structure great than 500 square feet is \$100.00.

The fee for moving and or relocation of any structure to a different location is \$100.00. Relocation of a structure to a different location on the same or adjoining property would be exempt from any fee. In either case, the person moving the structure would also be required to reimburse the City for any expenses incurred by the City in conjunction with the move.

On the last page of the Building Permit Guideline Package, you will find a Customer Inspection Guide. This is a guideline only and not to be filled out by the plumber, if applicable. Rather, it must be returned to City Hall along with the rest of the application.

Upon the completion of plumbing of any structure that will require city water and/or sewer services, by law the Customer Service Inspector must perform a City Service Inspection on said plumbing.

Failure to comply with the Customer Service Guideline may result in termination of existing service or denial of future city services.

X

Suggested new wording for Building Permit Ordinance Section 18-86

Buildings built on site or moved into an established or designated Residential area must have a minimum of 25 ft. setback requirement from any street property line or be located on the established building line of other housing on the street. This established building line exception only applies to building frontage - no side building line exception will be allowed. The minimum side setback requirement is 5 ft. from an adjoining property line or alleyway. The minimum back setback requirement is 10 ft. from an adjoining property line or alleyway. A building site plot plan must be submitted as part of a Building Permit application- both Residential and Commercial. No building construction will be allowed until approval of the Building Permit.

(and. 1/15/2013)

CITY OF JEFFERSON, TEXAS
APPLICATION FOR BUILDING PERMIT

Owner _____

Date _____

Address _____

Phone _____

Cell _____

Contractor _____

Phone _____

Address _____

Cell _____

Please answer all of the following, if applicable

Type of building _____

Square footage _____

Building location _____

Legal Description _____

Est. completion date _____

Size of water tap _____

Tap fee paid _____

Size of sewer tap _____

Tap fee paid _____

Total estimated cost _____

Permit fee _____

Permit fee paid _____

Rate is .005 multiplied by total cost, minimum fee is \$50.00

Texas Department of Licensing and Regulation Project Number _____

Applicable of all non-residential projects in excess of \$50,000.00

Will a structure be demolished _____

Permit fee paid _____

(Rate is \$100.00 for any structure larger than 500 square feet)

Will a structure be moved _____

Permit fee paid _____

(Rate is \$100.00 for structure removal to another property, no fee if relocated on same property; City to be reimbursed for any expenses)

Describe the following, if applicable

Type of air conditioning system _____

Type of framing material _____

Type of roof covering _____

Type of outer walls _____

Type of inner walls _____

Type of insulation _____

Type of foundation _____

Type of windows & doors _____

Size of electrical service _____

Number of restrooms _____

Number of stories _____

Number of rooms _____

Please attach detailed plans showing the following (check all that apply)

Diagram of proposed construction _____

Front elevation _____

Floor Plan _____ Location of street/alley _____
Plumbing service lines _____ Plumbing drains _____

Sprinkler and irrigation system information

Describe the proposed location of water meter _____
Identify the size of the water main servicing the system _____
Identify the size of the pipe servicing the system _____
Contractor installing system name, address, and phone number _____

There is also a separate water tap fee and water account for sprinkler systems.

Tap fee paid _____ Water account _____

Reviewed and approved by city personnel _____

No installation of any sprinkler or irrigation system will begin until reviewed and approved.

It shall be the obligation of all persons seeking building application approval to familiarize themselves with all of the City of Jefferson's building and development codes. Specifically, applicants should be aware of the following:

1. All dumpsters and similar receptacles for hauling trash and related construction debris shall not be placed on public property without the applicant first having received written consent from the City Administrator or City Building Official.
2. All construction must begin within 90 days of building permit application approval, and be completed within 270 days of approval. Only the City Council may grant any extension or amendment to this requirement.
3. New businesses utilizing commercial sized kitchens are required to install grease traps in accordance with City Code.

I, the undersigned, to the best of my knowledge do hereby declare the items on this application to be correct. I authorize the City of Jefferson to inspect the construction outlined herein throughout its various stages of completion, which may include plumbing rough-in, inspection prior to concrete pour, framing completion, inspection prior to interior wall closing, and final inspection.

Texas Commission on Environmental Quality
Customer Service Inspection Certificate

Name of PWS:	☐
PWS ID #:	☐
Location of Service:	☐

Reason for Inspection: New construction ☐
 Existing service where contaminant hazards are suspected ☐
 Major renovation or expansion of distribution facilities ☐

I [] upon inspection of the private water distribution facilities connected to the aforementioned public water supply do hereby certify that, to the best of my knowledge:

Compliance	Non-Compliance	
☐	☐	(1) No direct connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with Commission regulations.
☐	☐	(2) No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure principle backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a certified backflow prevention assembly tester.
☐	☐	(3) No connection exists which would allow the return of water used for condensing, cooling or industrial processes back to the public water supply.
☐	☐	(4) No pipe or pipe fitting which contains more than 8.0% lead exists in private water distribution facilities installed on or after July 1, 1988 and prior to January 4, 2014.
☐	☐	(5) Plumbing installed after January 4, 2014 bears the expected labeling indicating $\leq 0.25\%$ lead content. If not properly labeled, please provide written comment.
☐	☐	(6) No solder or flux which contains more than 0.2% lead exists in private water distribution facilities installed on or after July 1, 1988.

I further certify that the following materials were used in the installation of the private water distribution facilities:

Service lines; Lead ☐ Copper ☐ PVC ☐ Other ☐
 Solder; Lead ☐ Lead Free ☐ Solvent Weld ☐ Other ☐

I recognize that this document shall become a permanent record of the aforementioned Public Water System and that I am legally responsible for the validity of the information I have provided.

Remarks:	
☐	
☐	

Signature of Inspector:		Registration Number:	☐
Title:	☐	Type of Registration:	☐
Date:	☐		