

ANNUAL BUSINESS PERMIT APPLICATION
3219 California Pkwy, Forest Hill, TX 76119
Phone:(817) 806-4561 Email:permits@foresthilltx.org



Date: _____

Business Name: _____

Business Address: _____

Mailing Address: _____

Business Owner: _____ Phone: _____

Business Owner email: _____

Business Owner Address: _____

Emergency Contact:

Name: _____ Phone: _____

Email _____

Business Description: _____

Check one: ☐ Retail ☐ Wholesale ☐ Industrial ☐ Home Occupation ☐ Other: _____

Date of Certificate of Occupancy: _____ Square Footage of Building: _____

State Sales Tax Number: _____

PERMIT FEE SCHEDULE:

Square footage of floor area in Building or Business:	Base Fee:
Less than 5,000	\$65.00:
5,001 – 10,000	\$75.00
10,001 – 25,000	\$85.00
25,001 – 50,000	\$95.00
50,001 – 75, 000	\$105.00
75,001 – 100,000	\$115.00
Greater than 100,001	\$115.00 plus \$20.00 for each additional 50,000 square feet or portion thereof
An additional fee of \$10.00 per floor shall be added to the base fee for multiple story buildings for each floor above street level.	
Home Occupation Fee: \$20.00	

Applicant Signature: _____ Date: _____

Title: _____

If the application fee and the permit application are not on file by January 31, 2026, the City's code Enforcement officer can enforce the City's annual Business permits and inspections provisions per article 5.02 of the City's code of Ordinances. A notice of violation would be issued, providing time for compliance. Barring compliance, the city would then issue a citation for violation of article 5.02.001. Per article 5.02.012, failure to secure the required permit is a misdemeanor which can carry a fine in accordance with the City's general penalty provision at Article 1.01.009 of the city code.