

Village of Sleepy Hollow

Department of Architecture, Land Use Development,
Buildings and Building Compliance

28 Beekman Avenue

Sleepy Hollow, NY 10591

Telephone (914) 366-5101 • Fax (914) 631-0607



More Than a Legend

APPLICATION FOR UPDATED CERTIFICATE OF OCCUPANCY

LOCATION	Section:	Block:	Lot:	OFFICE USE	Certificate Number:	
	Address:				Date Received:	
					Date Issued:	
					Fee received:	Check #:
OWNER	Name:			Phone Number:		
	Address:			Cellular Number:		
				Fax Number:		
				E-Mail:		

PROPERTY DESCRIPTION

OCCUPANCY USE	MIXED USE (INDICATE EACH USE BELOW)						
	RESIDENTIAL					# OF UNITS	
	COMMERCIAL					INDICATE TYPE:	
	HOME OCCUPATION					INDICATE TYPE:	
	HOME PROFESSION					INDICATE TYPE:	
	OTHER:						
ZONING DISTRICT	R-1		R-2		R-2A		R-3
	R-4		R-4A		R-5		R-6
	C-1		C-2				
	RF		H		CEM		P.P.
							P

PRINCIPAL BUILDING

DESCRIPTION	LEVEL							REMARKS
	B	1	2	3	4	5	6	
LIVING								
KITCHEN								
DINING								
FAMILYROOM								
BEDROOM								
OFFICE								
LIBRARY								
BATHROOM-FULL								
BATHROOM-3/4								
POWDER ROOM								
LAUNDRY								
UTILITY ROOM								
STORAGE ROOM								
GARAGE								
OPEN DECK								
COVERED DECK								
SCREENED DECK								
ENTRY PORTICO								
COVERED PORCH								
TERRACE/PATIO								
FIRE ESCAPE								
AWNING								
FIREPLACE/STOVE								

ACCESSORY STRUCTURE (DETACHED)

GARAGE	1 CAR	2 CAR
POOL	INGROUND	ABOVE
SPA		
GAZEBO		
SHED		
TERRACE/PATIO		
DECK		

SITE IMPROVEMENTS

DRIVEWAY	PAVED	UNPAVED	CURBED
WALKWAY			
RETAINING WALL(S)			
PARKING AREA	# OF SPACES		
FENCING	FRONT	REAR	R SIDE L SIDE
LAWN IRRIGATION			

UTILITIES							
HEAT		GAS		OIL		ELEC	
ELECTRIC METERS			# OF METERS				
GAS METERS			# OF METERS				
OIL TANK		INTERIOR		EXTERIOR		BURIED	# OF GALLONS
PROPANE TANK							
FIRE SPRINKLER SYSTEM							
CENTRAL AIR COND.							
SMOKE ALARMS							
CARBON MONOXIDE DET.							
HEAT DETECTOR(S)							
BACKFLOW PREVENTER							
GENERATOR							
SOLAR PANELS							
GEOTHERMAL							
WINDMILL							
ELEVATOR							
MONITORED ALARM							
OTHER							

[illegible]

OWNER SIGNATURE:		DATE:
INSPECTOR SIGNATURE:		DATE:

Jan. 2012