

COPPER **CANYON**
TEXAS
TREE REMOVAL
PERMIT

TREE PRESERVATION ORDINANCE NO. 26-006

Job Address: _____		Date: _____
Property Subdivision/Abstract: _____	Property Platted? ☐ Yes ☐ No	Lot/Tract: _____
Owner: _____	Property Zoning: _____	
Owner Address: _____		Phone: _____
E-Mail Address: _____	Existing Use: _____	

APPLICANT INFORMATION	TYPE OF REQUEST
Applicant (if different from owner): _____ Address: _____	☐ Related to development / construction ☐ Unrelated to development ☐ Damaged or diseased tree(s)
Phone: _____ E-Mail: _____	Submitted with: ☐ Grading/Fill Permit ☐ Preliminary Plat ☐ Final Plat/Replat ☐ New Construction ☐ Tree Preservation Plan
Company/Contractor: _____	Proposed Removal Date(s): _____

TREE REMOVAL SUMMARY	
No. of Protected Trees to be Removed: _____ Total DBH/Caliper Inches Removed: _____ DBH - (Diameter at Breast Height and 4.5 feet above ground level)	No. of Replacement Trees: _____ Total Replacement Caliper Inches: _____
Reason for Removal (attach additional sheet if needed): _____ _____	

TREE REMOVAL PERMIT - REQUIRED SUBMITTALS CHECKLIST

RELATED TO DEVELOPMENT	UNRELATED TO DEVELOPMENT
☐ Site plan prepared by a registered surveyor, engineer, architect, registered arborist, or landscape architect. ☐ Delineation of all site boundaries. ☐ Location of all existing and proposed structures. ☐ Location of improvements/facilities, including streets, alleys, and easements, as applicable. ☐ Tree survey showing the location, species, and DBH of every protected tree proposed for removal. ☐ Count of all protected trees proposed for removal from the buildable area. ☐ Each tree proposed for removal clearly identified on the plan. ☐ Reason(s) for removal summarized in legend form on the plan. ☐ Same removal summary provided on a separate, legible 8.5 x 11-inch document. ☐ Reasonable effort made to configure the buildable area to save protected trees, particularly specimen and historic trees.	☐ Name, address, and telephone number of the property owner. ☐ Name, address, and telephone number of the person/entity seeking the permit. ☐ Property address, existing use, and zoning. ☐ Detailed written statement explaining the reason for the requested alteration/removal. ☐ Include picture of trees being removed. ☐ Citation to any relevant ordinance provision that may authorize the alteration, if applicable. ☐ Amount of land to be disturbed, if any. ☐ Method and equipment to be used. ☐ Dates the proposed alteration/removal will take place. ☐ Legible diagram/map showing existing structures, improvements, streets/right-of-way, property lines, easements, and existing utility service lines. ☐ Common or botanical name, size, and location of affected trees. ☐ Any additional information reasonably required by the Town Manager or designee.
GENERAL REQUIREMENTS / ACKNOWLEDGMENTS ☐ No protected tree may be critically altered, cut down, destroyed, removed, moved, or effectively destroyed through damaging before a Tree Removal Permit is approved, unless an ordinance exemption applies. ☐ If the site contains protected trees and development/construction is proposed, an approved Tree Preservation Plan is required before construction or development. ☐ If the site contains no protected trees, provide a letter from a registered surveyor, engineer, architect, registered arborist, or landscape architect verifying that no protected trees are present. ☐ Verification is provided when removal is requested because a protected tree is damaged or diseased. ☐ Applicant understands an approved Tree Removal Permit expires six (6) months after approval.	

Tree #	Species	DBH Diameter at Breast Heigh and 4.5 feet above ground level	Location	Reason for Removal	Replacement Trees

TREE REMOVAL PERMIT APPLICATION

NOTICE / APPLICANT CERTIFICATION	FOR OFFICE USE ONLY
I hereby certify that I have read and examined this application and that the information provided is true and correct. I understand that submission of this application does not authorize tree removal and that protected tree removal may not begin until the required permit is approved and issued by the Town. I agree to comply with the Town of Copper Canyon Tree Preservation Requirements, <u>including Ordinance No. 26-006</u> and applicable provisions of the Town Code. Applicant's Signature: _____ Date: _____ Printed Name: _____ <u>All professional fees incurred must be paid in full prior to the issuance of any permit(s).</u> Professional fees may include, but are not limited to, costs or additional time associated with grading review, culvert review, pond review, drainage analysis, engineering review, Tree plan review, survey review, inspections, and other services.	Date Received: _____ Application No.: _____ ☐ Complete ☐ Additional Information Required ☐ Site Inspection Required ☐ Arborist Review Required ☐ Approved ☐ Approved with Conditions ☐ Denied
Town Review Considerations: ☐ Applicable exemption reviewed ☐ Alternative solution considered ☐ Drainage/erosion impacts considered ☐ Buffering impacts considered ☐ Public health/safety/welfare considered ☐ Existing-tree preservation effort considered	Permit Expiration: _____ (6 months after approval)
Town Comments / Conditions of Approval: _____ _____ _____ _____ Town Approval by: _____ Date: _____	Tree Removal Fee: \$ _____ Other Fees: \$ _____ TOTAL: \$ _____