



PERMIT APPLICATION

FOR OFFICIAL USE ONLY:

PERMIT# _____ PERMIT APPLICATION APPROVED BY _____ DATE _____

JOB NAME _____ JOB ADDRESS _____

OWNER _____ OWNER'S ADDRESS _____

LEGAL DESCRIPTION _____ OWNER'S PHONE NUMBER _____

WORK DESCRIPTION _____

TYPE OF CONSTRUCTION _____ COST OF CONSTRUCTION \$ _____ TOTAL S.F. _____

TENNANT NAME _____

COMPANY NAME _____ ADDRESS _____

CONTRACTOR NAME _____ LICENSE # _____ EXP. DATE _____

CONTACT NAME _____ PHONE # _____ EMAIL _____

SUB-CONTRACTOR INFORMATION – LIMITED AUTHORIZATION FORM REQUIRED FOR EACH SUBCONTRACTOR

ELEC. CONTR. _____ LICENSE HOLDER _____ Lic# _____ PHONE# _____

MECH. CONTR. _____ LICENSE HOLDER _____ Lic# _____ PHONE# _____

PLUMB. CONTR. _____ LICENSE HOLDER _____ Lic# _____ PHONE# _____

OTHER CONTR. _____ LICENSE HOLDER _____ Lic# _____ PHONE# _____

FEE SIMPLE TITLEHOLDER'S NAME (IF OTHER THAN OWNER) _____

FEE SIMPLE TITLEHOLDER'S ADDRESS (IF OTHER THAN OWNER) _____

BONDING COMPANY _____ ADDRESS _____

ARCHITECT/ENGINEER'S NAME _____ ADDRESS _____

MORTGAGE LENDER'S _____ ADDRESS _____

INFORMATIONAL ITEM: IF YOU LIVE IN A COMMUNITY WITH A HOMEOWNERS' ASSOCIATION (HOA), THE HOA'S APPROVAL MAY BE REQUIRED PRIOR TO COMMENCING THE WORK RELATED TO THIS PERMIT APPLICATION. PLEASE CONTACT YOUR HOA AND VERIFY IF YOU NEED HOA APPROVAL AND IF SO, GET HOA APPROVAL PRIOR TO COMMENCING ANY WORK. A PERMIT ISSUED BY THE CITY DOES NOT ALLOW YOU TO VIOLATE ANY HOA COVENANTS AND RESTRICTIONS OR AVOID THE HOA OR ARCHITECTURAL REVIEW BOARD APPROVAL PROCESS. THE CITY IS NOT RESPONSIBLE FOR ENSURING THAT YOU OBTAIN HOA APPROVAL OR THAT THE PERMITTED WORK IS IN COMPLIANCE WITH YOUR HOA'S RESTRICTIVE COVENANTS AND GOVERNING DOCUMENTS.

APPLICATION IS HEREBY MADE TO OBTAIN A PERMIT TO DO THE WORK AND INSTALLATION AS INDICATED. I CERTIFY THAT NO WORK OR INSTALLATION HAS COMMENCED PRIOR TO THE ISSUANCE OF A PERMIT AND THAT ALL WORK WILL BE PERFORMED TO MEET THE STANDARDS OF ALL LAWS REGULATING CONSTRUCTION IN THIS JURISDICTION. I UNDERSTAND THAT A SEPARATE PERMIT MUST BE SECURED FOR POOLS, AIR CONDITIONING/HEATER CHANGE-OUTS, WATER HEATER CHANGE-OUTS, WINDOW/DOOR CHANGE-OUTS, SCREEN ROOMS/POOL ENCLOSURES, PROPANE TANKS, GENERATORS, SOLAR INSTALLATIONS, SHEDS, PERGOLAS, ETC.

WARNING TO OWNER: YOUR FAILURE TO RECORD TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT ON THE JOBSITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE CURRENT EDITION OF THE FLORIDA BUILDING CODES, THE CURRENT EDITION OF THE FLORIDA FIRE CODE, THE CURRENT EDITION OF THE NATIONAL ELECTRIC CODE, AND ALL APPLICABLE CITY CODES AND ORDINANCES. THE PERMIT IS VOID IF WORK DOES NOT COMMENCE WITHIN SIX (6) MONTHS OR IF A CITY ORDINANCE IS VIOLATED. ALL SIGNATURES MUST BE NOTARIZED. A CERTIFIED COPY OF THE RECORDED NOTICE OF COMMENCEMENT IS REQUIRED IF THE DIRECT CONTRACT AMOUNT IS OVER \$5,000. SUBMISSION OF THIS APPLICATION DOES NOT CONSTITUTE PERMIT ISSUANCE. NO WORK SHALL COMMENCE PRIOR TO PERMIT ISSUANCE.

OWNERS AFFIDAVIT/ ELECTRONIC SUBMISSION STATEMENT: UNDER PENALTY OF PERJURY, I DECLARE THAT ALL THE INFORMATION CONTAINED IN THIS BUILDING PERMIT APPLICATION IS TRUE AND CORRECT.

SIGNATURE _____
(OWNER)

STATE OF _____ COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGE BEFORE ME BY

MEANS OF _____ PHYSICAL PRESENCE _____ ONLINE NOTARIZATION _____

THIS _____ DAY OF _____ 20 _____

BY _____

WHO IS _____ PERSONALLY KNOWN TO ME, OR _____ HAS PRODUCED _____ AS IDENTIFICATION AND WHO DID NOT TAKE AN OATH

SIGNATURE OF NOTARY PUBLIC

(NOTARY SEAL)

SIGNATURE _____
(CONTRACTOR)

STATE OF _____ COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGE BEFORE ME BY

MEANS OF _____ PHYSICAL PRESENCE _____ ONLINE NOTARIZATION _____

THIS _____ DAY OF _____ 20 _____

BY _____

WHO IS _____ PERSONALLY KNOWN TO ME, OR _____ HAS PRODUCED _____ AS IDENTIFICATION AND WHO DID NOT TAKE AN OATH

SIGNATURE OF NOTARY PUBLIC

(NOTARY SEAL)