

**TOWNSHIP OF MEDFORD
PLANNING & ZONING OFFICE**

TEMPORARY BANNER APPLICATION FORM

(PLEASE PRINT OR TYPE)

DATE: _____

Name of Applicant Group/Business: _____

Name of Event/Activity: _____

Name of Representative: _____

E-mail: _____

Address: _____

Town: _____ State: _____ ZIP: _____

Phone #: Day (____) _____ Evening or cell (____) _____

Dates Requested: _____ to _____

Location(s) Requested: _____

(**No approved banners or signs are permitted in public right of ways or on Township-owned property**)

TEMPORARY BANNER SIGN RULES:

1. Medford Township will only allow display of portable/temporary banners or signs as outlined in Ordinance 2013-1, Section J: Exempt Banners.
2. **Applications must be submitted at least seven (7) business days prior to their placement within the Township. All banners must include a permit number assigned by the Zoning Officer.**
3. If approved, signs will only be displayed for two weeks in advance of an event; and for no longer than two weeks in duration. All signs must be removed with 3 days of the conclusion of the event.
4. Medford Township assumes NO responsibility/liability for damage or loss to the banner/sign(s) as a result of their display.
5. Applications may be delivered to the attention of the Planning & Zoning Office, 49 Union Street, Medford, NJ, during regular business hours (8:30 am-4:30 pm), via USPS mail, or via the email address below.
6. For more information, call 609-654-2608 x324; e-mail abell@medfordtownship.com, or fax to: 609-714-1790.

For Office Use Only:

APPROVED: _____

Date _____ By _____

PERMIT # 20 - _____