

Town of Steilacoom
COMMUNITY DEVELOPMENT
MULTIFAMILY DESIGN REVIEW CHECKLIST



Applicability: These design standards apply to developments containing seven (7) or more dwelling units on a property in the Multifamily zoning district. These standards do not apply to middle housing.

Please ensure that the following are attached to this checklist or included in your building permit application materials (check each item):

- ☐ At a minimum, an elevation of the street-facing façade, or that which is most closely parallel to the street lot line with calculated window and door coverage
- ☐ Site plan which includes pedestrian connection(s) to the sidewalk/street and required open space.

Design Requirements (check each item to affirm compliance):

- ☐ At least 250 square feet of open space is provided that is accessible to each unit, is screened from all areas accessible to vehicles, has a length no more than twice its width, a grade of not more than five (5) percent, and its surface is suitable for recreation or relaxation. The open space may be located in any setback area except street setbacks.
- ☐ A paved pedestrian connection at least three (3) feet wide is required between each building in the development and the sidewalk in the street right-of-way (or the street if there is no sidewalk). Driveways may not be used to meet this requirement.
- ☐ No more than eight (8) angled or perpendicular parking stalls are allowed without a landscape break. Each landscape break is a minimum of three (3) feet in width and ten (10) feet in length.
- ☐ Trash enclosures (dumpsters) and mechanical equipment are screened on at least three (3) sides using sight obscuring landscaping which has or will achieve a height of at least six (6) feet within three (3) years of planting, or by a sight-obscuring enclosure with a height of at least six (6) feet.
 - If landscaping is used for screening, list species proposed here:

- ☐ A minimum of 15 percent of the area of the street-facing façade, or that which is most closely parallel to the street lot line, includes windows or doors. Facades separated from the street by a dwelling or located more than 100 feet from a street are exempt from this standard.
- ☐ Roof is an allowed design and no more than two (2) roofing configurations are used **(circle roof design(s) used):**

Gabled Gambrel Hipped Shed

I affirm that the information provided herein is true and correct to the best of my knowledge

Applicant signature

Submit this checklist with your building permit application. It will be reviewed administratively by the Planning Department concurrently with the building permit review.