

TOWN

of

PARADISE VALLEY



Agent Authorization Letter
Community Development Department
6401 E Lincoln Drive
Paradise Valley, AZ 85253
(480) 348-3692

Agent Authorization Letter

An Authorization Letter is required when the work is valued at \$25,000 or more and the owner wishes to use an agent.

Date: _____

Job Site Address: _____

Owner's Name: _____

Owner's Address: _____

Agent's Name: _____

Agent's company name (if applicable): _____

- Type of construction:
- | | |
|---|---|
| ☐ Single Family Residence | ☐ Guest House |
| ☐ Detached Accessory Structure | ☐ Remodel |
| ☐ Demolition | ☐ Addition |
| ☐ Fence | ☐ Retaining Wall |
| ☐ Swimming Pool (> 18" deep) | ☐ Spa |
| ☐ Pond (< 18" deep) | |
| ☐ Water Fountain | ☐ Water Feature |
| ☐ Mailbox | |
| ☐ Barbeque | ☐ Bench Seat |
| ☐ Fireplace | ☐ Firepit |
| ☐ Tennis Court | ☐ Batting Cage |
| ☐ Basketball Hoop Stanchion | |
| ☐ Other: _____ | |

I hereby certify that the above information is true and accurate. I further certify that I authorize the agent named above to obtain demolition and/or building permit(s) on my behalf for the work specified above.

OWNER'S SIGNATURE