

Village of Caledonia
Freedom of Information Law (FOIL) Request

Phone: 585-538-6565 Fax: 1-888-690-5266

clerk@caledonianyny.org

Name of Applicant: _____

Mailing Address: _____

Records Requested: _____

Signature

Date

Approved: ☐ _____

Denied: ☐ _____

- ☐ Confidential Disclosure
- ☐ Record is not maintained by Agency
- ☐ Unwarranted Invasion of Personal Privacy
- ☐ Exempted by Statute other than FOIL
- ☐ Record Cannot be Found

Date Received: _____

Date of Response: _____

Response Method: ☐ Email Email Address: _____
☐ Paper Copy (\$0.25 per page)

Records Access Officer: Ann Marie Grattan Records Appeals Officer: Scott DiLiberto

The FOIA requires an agency to respond to a request within five (5) business days of receipt of request per Public Officers Law Article 6, Section 89, Subsection 3.