

Village of Skaneateles
26 Fennell Street
Skaneateles, NY 13152
315-685-2118 Fax 315-685-0730

APPLICATION FOR APPROVAL OF PROPOSED SUBDIVISION PLAT

To the Planning Board of the Village of Skaneateles, New York

Date _____

Applicant(s) Name(s) _____

Address _____

Telephone _____ Cell _____

The undersigned hereby applies for a (check one) ☐ **Preliminary** ☐ **Final**
approval of a subdivision plat in accordance with the Village of Skaneateles Subdivision
Regulations of January 6, 1986 as amended and states as follows:

1. The applicant is the owner of record of the land under application
2. The name of the subdivision is _____
3. The entire land under applicant is described by deed and map supplied herewith
4. The land is held by the applicant under deed(s) recorded in the Onondaga County Clerk's Office and copies are annexed hereto
5. The area encompassed by the proposed subdivision is _____ acres
6. The proposed subdivision lies within the (circle one) A1 A2 A3 A4 B C D districts of the Village as described on the Official Zoning Map
7. Tax Map Number for the property encompassed in this proposed subdivision are:

8. All taxes have been paid which are liens on the land at the date of this application
9. Describe all encumbrances against the land included in the proposed subdivision, if any, including but not limited to mortgages, mechanics liens, and judgements; giving type, amount, holder, place filed, book page and index number.

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10. All lots will conform to the criteria set forth in the Village of Skaneateles Zoning Law as amended (Chapter 225)

11. It is intended to develop _____ (number) of lots at this time encompassing _____ acres

12. Describe the development plans for all land which is not included in this application

13. Will any new streets or highways be shown on the map or plat? ____ Yes ____ No

If so, set forth the proposed names and identify each on the map

14. The subdivider will comply with all the provisions of the Onondaga County Sanitary Code, as amended, and procure all necessary permits and certifications required

15. The subdivider will obtain all necessary curb cut permits from State, County, or Village Highway departments if any street installed by the subdivider should intersect a State, County or Village highway and will comply with all applicable regulations issued by these departments in respect thereto

16. The will obtain a copy of the Village of Skaneateles specifications and comply in all respects with such specifications for the construction of the following improvements in the proposed subdivision: *Highways, Sidewalks, Sanitary Sewers, Storm Sewers, Electrical Distribution, Street Lighting, Natural Gas Distribution, Water Distribution, Street Curbs, Landscaping, Fire Protection*

17. _____ An Offer _____ No Offer (check one) of dedication of any street or highway shown on the accompanying map is made

18. There _____ Are _____ Are No (check one) existing structures on the land which are not located on the plat. All structures on adjoining properties are shown on the plat with dimensions (distances) from the property lines

19. All easements and right-of-way which effect the proposed subdivision are accurately set forth on the annexed survey map of the entire holdings of the subdivider

20. The subdivider will deliver a performance bond of \$ _____ or complete all of the required improvements before obtaining final subdivision approval

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21. SUBMISSION OF A SKETCH PLAN – The subdivider will submit to the Secretary of the Planning Board at least ten (10) days prior to the next regular meeting of the Board seven (7) copies of the application for review of the proposed subdivision and seven (7) copies of a sketch plan of the proposed subdivision which shall comply with Article IV Section 190-18 for preliminary discussion. Subdivider shall show all topographic features on adjoining properties which may affect or be affected by surface and spring water damage on the submitted plat. Fee is \$250 per lot for small (<6 lots) subdivisions and \$500 per lot for large subdivisions.
22. SUBMISSION OF A PRELIMINARY PLAT – The subdivider shall submit to the Secretary of the Planning Board at least ten (10) days prior to the Board's next regular meeting at least ten (10) copies of the application for conditional approval of the preliminary plat, accompanied by the required fee and payment for all actual engineering costs incurred by the Village of Skaneateles through the date of submission. Also all data required by Article IV, Section 19 of these regulations. Fee is \$250 per lot for small (<6 lots) subdivisions and \$500 per lot for large subdivisions.
23. SUBMISSION OF FINAL PLAT – The subdivider will submit to the Secretary of the Planning Board at least ten (10) days in advance prior to the Board's next regular meeting at least three (3) copies of the application for final approval of the plat accompanied by the required fee and payment for all actual engineering costs incurred by the Village of Skaneateles through the date of this submission plus all data required by Article IV, Section 190-20 of these regulations.
24. ***The applicant declares that all the information contained in this application and all supporting data is true and has made such representation to induce the Village of Skaneateles to approve the proposed subdivision.***

Dated _____

Signature of Applicant

Printed Name of Applicant

Date application received by the Planning Board Secretary _____

Fee Collected \$ _____

By _____

Fee Collected \$ _____