



City of Boerne
Engineering and Mobility
447 N. Main Street
Boerne, TX 78006
(830) 248-1538

CITY USE ONLY

PERMIT #:

ISSUE DATE:

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

RETURN COMPLETED APPLICATION TO DEVELOPMENT SERVICES FOR REVIEW. ADDITIONAL INFORMATION WILL BE REQUESTED BASED ON THE INFORMATION PROVIDED IN THIS APPLICATION.

Direct questions to Engineering and Mobility at EngineeringMobility@boerne-tx.gov or 830-248-1538.

Development Name or Address: _____

Kendall CAD ID#: _____ **Date Submitted:** _____

Contact Information

Owner /Developer

Name: _____ Company: _____

Address: _____

Telephone #: _____ Email: _____

Engineer

Name: _____ Company: _____

Address: _____

Telephone #: _____ Email: _____

Contractor

Name: _____ Company: _____

Address: _____

Telephone #: _____ Email: _____

SCOPE OF WORK (check all that apply)

Structure Type:

- ☐ Residential (1-4 units)
- ☐ Residential (> 4 units)
- ☐ Non-Residential
- ☐ Mixed Use
- ☐ Manufactured Home
- ☐ Enclosure

Structural Development:

- ☐ New Structure
- ☐ Addition
- ☐ Renovation (no addition)
- ☐ Replacement
- ☐ Demolition

Other Development:

- ☐ Fill
- ☐ Grading
- ☐ Excavation
- ☐ Drainage Improvements
- ☐ Road/Street/Bridge Construction
- ☐ Other: _____

Current Property Value: _____

Source: _____

Estimated Cost of Project: _____



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Documents Required

- A completed Application Form
- Two (2) hard copies and one (1) electronic copy of a site exhibit showing the site boundary, existing and proposed structures, the location, dimensions, and elevation of proposed improvements, and temporary erosion control structures. Show adjacent drainageway protection zones, and 1% annual chance local and FEMA floodplain boundaries.
- Payment of fees (\$80 for individual residential lot / \$260 for all other lots)
- Additional documents as indicated on the Floodplain Development Permit Checklist (the checklist is provided by City Staff after the review of this application)

General Provisions

1. No work of any kind may start until a permit is issued.
2. Any permit issued on this application will not grant any right or privilege to erect a structure or use premises described for any purposes or in any manner prohibited by the ordinances, codes or regulations of the municipality.
3. Approval of this permit does not relieve the owner, engineer, or contractor from full compliance with the City of Boerne Standards Specifications for Public Works Construction or applicable City Ordinances.
4. The applicant is hereby informed that other permits may be required to fulfil local, state, and federal regulatory requirements.
5. All erosion control and tree protection devices must be in place and inspected by City staff prior to issuing a permit.
6. All stormwater management facilities, including detention and stormwater pollution prevention facilities, must be in place prior to site construction or clearing.
7. All required permits and construction plans must be available on the construction site at all times.
8. The applicant hereby gives consent to the City of Boerne to enter the premises to inspect development covered under the permit.
9. The contractor is responsible for coordinating all utility locates.
10. The contractor shall comply with the construction hours allowed by ordinance. Allowable construction hours are currently 7AM-9PM Monday through Friday, 8AM-9PM on Saturday, and 10AM-8PM on Sunday.
11. This permit expires 180 days after the date of issuance unless site work has commenced and has been consistent during the 180 days following or the permit is extended by the Floodplain Administrator.
12. Once this permit has expired, a complete application refiling will be required including all applicable fees and documents for full permit renewal.
13. Development shall not be used or occupied until the improvements are accepted or until a Certificate of Occupancy has been issued.
14. The permit may be revoked if any false statements are made herein. If revoked, all work must cease until permit is reissued.



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I, the applicant, certify that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate. I hereby confirm this application is complete and all attached information is in compliance with all City of Boerne, State, and Federal requirements.

Signature of Applicant

Date

Name of Applicant

CITY USE ONLY

☐ Approved; the proposed activity is in conformance with the Unified Development Code Section 8.1

☐ Approved with Conditions; the proposed activity is in conformance with the Unified Development Code Section 8.1, contingent on the following conditions:

☐ Denied (justification attached)

☐ Variance Granted (justification attached)

Signature

Date of Issuance

AS-BUILT ELEVATIONS

As-Built Elevations must be submitted by the applicant before the improvements are accepted and/or a Certificate of Occupancy is issued.

The following information must be provided by a professional engineer or a licensed land surveyor:

1. As-Built Elevation of the top of the lowest floor (including basement) is _____ NGVD (MSL).
2. As-Built Elevation of floodproofing projection is _____ NGVD (MSL).
3. As-Built Elevation of the highest grade is _____ NGVD (MSL).

*A FEMA Elevation Certificate must be submitted for any structures that are part of this application.

*A FEMA Floodproofing Certificate must be submitted for any non-residential structures that are part of this application that utilize floodproofing.