

**VILLAGE OF NEW BERLIN, ILLINOIS
PETITION FOR CONDITIONAL PERMITTED USE**

TO: Zoning Board of Appeals and Village Board
New Berlin, IL 62670

Date: _____

[DO NOT WRITE IN THIS SPACE -- FOR OFFICE USE ONLY]

Date Set for Hearing _____ Fee \$ _____

Notice Published _____ Date Paid _____

Newspaper _____

Notice Mailed to Adjacent Landowners _____

Notice Posted on Subject Property _____

Date _____

Zoning Board of Appeals
Recommendation

Village Board Action Date _____

☐ Approve Date _____

☐ Denied

☐ Deny Chairman's Initials _____

☐ Approved (Ordinance No. _____)

☐ Approve with Modification

INSTRUCTIONS TO APPLICANTS: All information required by this Application must be completed and submitted herewith. Applicants are encouraged to visit the Village office for any assistance needed in filling out this form.

This form is to be used for requesting a commercial use not specifically listed in Section 40-5-1 of the Zoning Ordinance, or an industrial use in accordance with Section 40-6-1 of the Zoning Ordinance. See those sections for further details.

NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

PHONE NUMBER: _____ e-mail: _____

Interest of Applicant in the Subject Property (if not owner):

1. This application must be filed with an accurate legal description and one copy of a plat map or aerial (from Sangamon County GIS) of the property showing the location of all existing and proposed structures and setbacks, and structures on all adjacent properties.

LEGAL DESCRIPTION _____

Lot, Block, Subdivision, Metes and Bounds--may be on attachment

2. Street Address AND Property Index Number (PIN) of Property _____

3. (a) Present Zoning District Classification of subject and adjacent properties

(show zone district boundaries on plat): _____

(b) Requested New Zoning District Classification of subject Property: _____

4. Present use of Property: _____

Proposed use of Property: _____

5. Names, addresses and phone numbers of all owners of record:

6. **NAMES AND ADDRESSES OF ALL ADJACENT PROPERTY OWNERS ARE ATTACHED.**

7. Petitioner hereby requests the designated use pursuant to Section 40-5-1 or 40-6-1 of the Zoning Ordinance. **A statement of the applicant's described reasons and factual information supporting the requested use is attached.**

DATE: _____ SIGNATURE: _____

OWNERS' CONSENT

[This part need be signed only if the applicant is different from the owner or if there is more than one owner of record]

I consent to this requested use.

