

Borough of Selinsgrove

Floodplain Development Permit

(See Terms & Conditions)

Fee: \$40.00

Ph: 570-374-2311 Fax: 570-374-8902

Issue Date:	Expiration Date:
Permit #	*Permit becomes void if there are changes to the effective Flood Insurance Rate Maps

The **Floodplain Development Permit** is the mechanism by which our community evaluates any and all impacts of activities proposed within our regulated floodplains. All activities must be in compliance with the Floodplain Ordinances of the Selinsgrove Borough, as defined within the Zoning Ordinance of the Selinsgrove Borough. The National Flood Insurance Program (NFIP) provides flood insurance to individuals at much lower premiums than could otherwise be purchased through private insurers, and makes certain federal funds available to communities. In order for citizens to be eligible for NFIP rates, or for communities to receive certain kinds of federal funds, the community must agree to meet the minimum floodplain standards set by the NFIP. This application packet is a tool to ensure that the activities in our community comply with the Floodplain Ordinances of the Selinsgrove Borough.

Any party undertaking development within a designated floodplain must obtain a **Floodplain Development Permit** prior to the work commencing. FEMA defines development in Title 44 of the Code of Federal Regulations part 59.1 as: *Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations or storage of equipment or materials.* Other human activities that are considered development include but are not limited to: alterations of a structure through additions, demolition and remodeling, fences, retaining walls, moving/placement of remanufactured or mobile homes, campgrounds, storage of equipment, vehicles or materials (storage yards, salvage yards).



1. No work may start until a permit has been issued.
2. The permit may be revoked if:
 - a. Any false statements are made herein;
 - b. The effective Flood Insurance Rate Map has been revised;
 - c. The work is not done in accordance with the Floodplain Ordinances of the Selinsgrove Borough;
 - d. The work is different than what is described and submitted to the Borough as part of the Floodplain Development Permit application.
3. If revoked, all work must cease until permit is reissued.
 - a. If the permit cannot be reissued, applicant acknowledges that they will be responsible to correct the issue which may require removal of any development that may have occurred.
4. Development shall not be used or occupied until the project has received final inspection, a final elevation, and approval by the Borough.
5. The permit will expire if no work has commenced within three (3) months of issuance and by the expiration date noted on the permit.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements and acknowledges that it is their responsibility to ensure that all necessary permits are obtained. A Floodplain Development Permit will not be issued until all other required permits are submitted to the Borough.
 - a. This includes but is not limited to documentation showing compliance with the Endangered Species Act.
7. Applicant hereby gives consent to the local Floodplain Administrator and his/her representative (including state and federal agencies) to make reasonable inspections required to verify compliance.
8. Applicant acknowledges that the project will be designed to minimize any potential drainage onto surrounding properties and will be responsible for any drainage issues that may arise.
9. I, the applicant, certify that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate. Furthermore, I have read and understand the Floodplain Ordinances of the Borough and will adhere to the ordinances and will or have already obtained all necessary state, federal, and local permits for the proposed development.

APPLICANT'S NAME:

APPLICANT'S SIGNATURE:

DATE:

Borough of Selinsgrove

Floodplain Development Permit

(See Terms & Conditions)

Fee: \$40.00

Ph: 570-374-2311 Fax: 570-374-8902

Issue Date:	Expiration Date:
Permit #	*Permit becomes void if there are changes to the effective Flood Insurance Rate Maps

2



Owner Information



OWNER:		
ADDRESS:		
CITY:	STATE:	ZIP CODE:
TELEPHONE #:	FAX #:	
CONTACT NAME:		
EMERGENCY TELEPHONE #:		
E-MAIL:		



Contractor/Developer Information

CONTRACTOR/DEVELOPER:		
ADDRESS:		
CITY:	STATE:	ZIP CODE:
TELEPHONE #:	FAX #:	
CONTACT NAME:		
EMERGENCY TELEPHONE #:		
E-MAIL:		

3



Project Overview



PROJECT ADDRESS:	
LEGAL DESCRIPTION:	LATITUDE/LONGITUDE #:
DESCRIPTION OF PROJECT:	
ESTIMATED COST OF PROJECT:	

If work is on, within or connected to an existing structure:

VALUATION OF EXISTING STRUCTURE:	SOURCE OF VALUATION:	WHEN THE EXISTING STRUCTURE WAS BUILT:
----------------------------------	----------------------	--

*If the value of an addition, remodel or alteration to a structure equals or exceeds 50% of the value of the structure before the addition, remodel or alteration, the entire structure must be treated as a substantially improved structure and is required to comply with the relevant Floodplain Damage Prevention Ordinance. A relocated structure, including mobile homes, manufacture homes or cabins, must be treated as a new construction.



CHANNEL IMPROVEMENTS

- ☐ Bank Stabilization
- ☐ Grade Control
- ☐ Drop Structure
- ☐ Outfall
- ☐ Fill
- ☐ Other _____

STRUCTURAL DEVELOPMENT

- ☐ New Construction
- ☐ Residential Building
- ☐ Non-Residential
- ☐ Manufactured Home
- ☐ Rehabilitation (< 50%)
- ☐ Substantial Improvement (≥ 50%)
- ☐ Other _____

MISCELLANEOUS

- ☐ Bridge
- ☐ Culvert
- ☐ Demolition
- ☐ Fence
- ☐ Grading / Parking Lot
- ☐ Other _____

TYPE

- ☐ Temporary
- ☐ Permanent
- ☐ Rehabilitation
- ☐ Emergency Repair
- ☐ Maintenance
- ☐ Other _____

Borough of Selinsgrove

Floodplain Development Permit

(See Terms & Conditions)

Fee: \$40.00

Ph: 570-374-2311 Fax: 570-374-8902

Issue Date:	Expiration Date:
Permit #	*Permit becomes void if there are changes to the effective Flood Insurance Rate Maps

THIS PAGE TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR

4 Floodplain Development Permit Checklist



The following documents may be required at the discretion of the approving community official:

- ☐ Tax assessor map
- ☐ Maps and/or plans showing the location, scope and extent of development
- ☐ Floodproofing Certificate: Certificate and supporting documentation used to provide the certification
- ☐ Documentation showing compliance with the Endangered Species Act
- ☐ No-Rise Certificate: Certificate and supporting documentation used to provide the certification
- ☐ Elevation Certificate
 - ☐ Constructional Drawing
 - ☐ Building Under Construction
 - ☐ Finished Construction
- ☐ Grading plans
- ☐ Detailed hydraulic and hydrology model for development in a Zone A
- ☐ Conditional Letter of Map Revision (CLOMR)
- ☐ Structure valuation documentation
- ☐ Non-conversion agreement: Required for all structures that are constructed with an enclosure
- ☐ Wetland Permit from the U.S. Army Corps of Engineers
- ☐ Copies of all federal, local and state permits that may be required.
- ☐ Manufactured home anchoring certificate: Certificate and supporting documentation used to provide the certification
- ☐ Other documents deemed necessary by the Floodplain Administrator _____

5 Permit Action



- ☐ **PERMIT APPROVED:** The information submitted for the proposed project was reviewed and is in compliance with approved floodplain management standards.
- ☐ **PERMIT APPROVED WITH CONDITIONS:** The information submitted for the proposed project was reviewed. In order for the proposed project to be approved, certain restrictions or conditions must be met. These restrictions or conditions are attached.
- ☐ **PERMIT DENIED:** The proposed project does not meet approved floodplain management standards (explanation on file).
- ☐ **VARIANCE GRANTED:** A variance was granted from the base (1%) flood elevations established by FEMA consistent with variance requirements of Title 44 of the Code of Federal Regulations part 60.6 (Variance action documentation is on file).



SIGNATURE OF COMMUNITY OFFICIAL: _____

PRINT NAME AND TITLE OF COMMUNITY OFFICIAL: _____

DATE: _____

Borough of Selinsgrove

Floodplain Development Permit

(See Terms & Conditions)

Fee: \$40.00

Ph: 570-374-2311 Fax: 570-374-8902

Issue Date:	Expiration Date:
Permit #	*Permit becomes void if there are changes to the effective Flood Insurance Rate Maps

Flood Hazard Data (TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR)

WATERCOURSE NAME:

EFFECTIVE FIRM PANEL NUMBER AND DATE:

IS THE DEVELOPMENT IN OR IMPACTS A FLOODPLAIN?

☐ NO ☐ YES

IS THE DEVELOPMENT IN THE FLOODWAY?

☐ NO ☐ YES

If yes, a No-Rise Certification is required.

SPECIAL FLOOD HAZARD ZONE:

BASE FLOOD ELEVATION:

METHOD USED TO DETERMINE BASE FLOOD ELEVATION:

VERTICAL DATUM: MUST BE EITHER NGVD OR NAVD 88 AND THE SAME VERTICAL DATUM OF THE EFFECTIVE FIRM:

ELEVATION OF LOWEST FLOOR, INCLUDING BASEMENT OR CRAWLSPACE*:

ELEVATION OF LOWEST HABITABLE FLOOR*:

ELEVATION OF FLOODPROOFING (NON-RESIDENTIAL STRUCTURES ONLY)*:

*SOURCE OF ELEVATION AND/OR FLOODPROOFING INFORMATION:

DOES THE PROJECT REQUIRE THAT A CLOMR BE PROCESSED? ☐ NO ☐ YES

IS A LOMR REQUIRED? ☐ NO ☐ YES

Application Review Record—for office use only

Date Application Received: _____

Date Payment Received: _____

Occupancy Certificate—for office use only

The premises identified within this **Floodplain Development Permit** application comply with the provisions of the Selinsgrove Borough Zoning Ordinance and other applicable regulations and may be occupied for the purpose set forth in the application.

Issued on _____

Issued by _____