



FORT LEE FIRE PREVENTION
Borough of Fort Lee
1365 Inwood Terrace
Fort Lee, NJ 07024
Phone: 201-592-3500 Ext. 1502
Fax: 201-585-1563

STEVEN JAMES CURRY
Fire Official/Fire Sub-code, Ext. 1018
JOSEPH CARIDDI
Deputy Fire Official, Ext. 1019



Fire Safety Permit for Food Trucks (updated 7/15/2026)

IMPORTANT NOTICE TO ALL FOOD TRUCK OPERATORS:

Submit an application for a Food Truck Fire Safety Permit to the Fort Lee Fire Prevention Bureau at 1365 Inwood Terrace. The permit cost is \$54. A new permit must be acquired and an inspection will be done for each day your truck is open. You will receive the permit after we complete the inspection. If your truck remains in one spot once a permit is acquired, no additional fees are required, however, an inspection will still be required daily and the permit must be displayed when your truck is open.

It is **YOUR** responsibility to notify the Fire Prevention office at least 2 DAYS prior to your truck opening, and then to arrange an inspection at least 2-3 hours before you will be operating your truck. Please call both Fire Prevention (201-592-3500 x1502) AND the Health Dept (201-592-3500 x1510) to arrange your inspections. Any vendor not obtaining a permit will be subject to extensive fines and penalties. **Do NOT operate any cooking equipment prior to the inspection!**

FOOD TRUCK/COMPANY NAME: _____

OWNER/OPERATOR NAME: _____

COMPANY ADDRESS: _____

PHONE: _____ **EMAIL:** _____

EVENT/LOCATION OF FOOD TRUCK: _____

DATE(S) OPEN: _____

TIME(S) OPEN TO THE PUBLIC: _____

TRUCK WILL BE MOVED AT THE END OF THE DAY YES _____ NO _____

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act on the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the Fire Official.

SIGNED

DATE

FOR OFFICE USE ONLY:

RECEIVED BY: _____ **DATE:** _____ **FEE:** _____

CHECK: _____ **CASH:** _____ **CREDIT CARD:** _____ **PERMIT #:** _____

INSPECTOR: _____ **PASS/FAIL:** _____



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**Enclosed Mobile Food Trucks
Permitting & Inspection Requirements**

The New Jersey Division of Fire Safety has determined that "Enclosed Mobile Food Truck" vehicles, once they are parked and operating, are "premises" and subject to ALL regulations and permit requirements contained in the New Jersey Uniform Fire Code.

Administrative Requirements

- 1) The operator must obtain a Type 1 Permit (enclosed mobile food truck requiring a fixed suppression system) (N.J.A.C. 5:70-2.7(a)3.xii)
- 2) Permits will not be granted unless a completed application and payment of the application fee is received by the Fort Lee Fire Prevention Bureau during normal business hours, at least two (2) business days prior to the commencement of the event. (N.J.A.C. 5:70-2.7(b)).
- 3) For the purposes of this policy, "completed application" shall include all information requested on the application form.
- 4) If the applicant is someone other than a representative of the property owner, a letter from the property owner authorizing the applicant to perform the permitted function is required to be included with the initial application.
- 5) A permit application will be not accepted unless the permit fee in the form of check or credit card is provided. (N.J.A.C. 5:70-2.7(i))
- 6) The applicant shall specify date/time requested for inspection on the application form. No permit will be issued until such time as an inspection is completed. (N.J.A.C. 5:70-2.7(c)).
- 7) The igniting of gas powered appliances prior to an inspection shall constitute a violation of the code and the operator shall be subject to penalty (N.J.A.C. 5:70-2.12(b)7.i)
- 8) Comply with all Technical Requirements on the following page



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Technical Requirements

- **Kitchen Exhaust Hood** - Cleaned at proper intervals (NJ IFC 319.3)
- **Automatic Fire Extinguishing System** - Hood Suppression - Inspected/Tested within prior 6 months with testing report (NJ IFC 319.4.1)
- **Portable Fire Extinguishers**
 - Class K Extinguisher minimum of 1.5 gallon capacity – Inspected/Tested within prior 1 year (NJ IFC 906.4.2)
 - ABC Extinguisher - Inspected/Tested within prior 1 year (NJ IFC 906.3)
- **Cooking Appliance Connection to Fuel Supply Piping** – Secured in place with an appliance connector meeting ANSI Z21.69 (NJ IFC 319.5)
- **Separation between Deep-Fat Fryer and Open-Flame Stove** – Minimum 16” horizontal clearance or minimum 8” high stainless steel baffle (NFPA 96)
- **LP-Gas Systems - “Propane”**
 - LP-Gas containers securely mounted and restrained (NJ IFC 319.8.2)
 - LP-Gas system piping, valves, and fittings protected to prevent tampering, impact damage, and damage from vibration (NJ IFC 319.8.4)
 - Listed LP-Gas alarm within the vehicle (NJ IFC 319.8.5)
 - LP-Gas containers and piping inspected and tagged annually by an approved inspection agency – tag must have name of inspection agency and date of satisfactory inspection (NJ IFC 319.10.1)
 - LP-Gas cylinders inspected every 3 years in a qualified service facility (NJ IFC 319.10.1)
 - LP-Gas cylinders free of rust, damage, dents, leaks, alterations. (NFPA 58-5.2.2.1)
 - LP-Gas cylinders and regulators installed on the outside of the vehicle, unless in a cabinet that is vapor tight to the inside of the vehicle, accessible only from outside the vehicle, and properly vented to the exterior of the vehicle. (NFPA 58-6.21.3.3)
 - Regulators installed so that the pressure relief valve is pointing downward and the vent protected to prevent dirt, mud, etc., from entering the vent (NFPA 58-6.21.4.2)
- **Carbon Monoxide Alarm** – Listed battery-powered alarm inside vehicle (NJ IBC 915.1.4)
- **Location/Site Plan** -Distance between food trucks; Building/ground exits unobstructed