



Building Department
12 Journey, Suite 100
Aliso Viejo, CA 92656
Phone (949)425-2540
Fax (949)425-3899
www.avcity.org

Application for Alternate Materials or Methods of Construction

(Please read the attached Conditions of Approval and Disclaimer before completing the application)

Submit one copy of all documents digitally, including plans, showing the proposed alternate.

Under the authority of Section 104.2.3 of the 2025 CBC, as amended by the City of Aliso Viejo, the undersigned requests approval of alternate materials, alternate design and methods of construction for:

Project Name: Plan Check / Permit Number: _____

Project Address: _____

Occupancy Group: _____ **Type of Construction:** ____ **Sprinklers (Y/N):** ____ **No. of Stories:** _____

Floor Area: _____ **Tenant Area:** _____

Describe Use: _____

Subject of Alternative (a separate form should be filled out for each alternative item):

A brief description of the item must be included if additional documents are attached

Code Requirement (specify code section(s)): _____

Alternate Proposal (*A brief description must be included even if additional documents are attached*):

Justification (Attach copies of any reference, test reports, expert opinions, etc. The Building Official may require that a consultant be hired by the applicant to perform all applicable tests, research and analysis, and submit a full report of evaluation to Building & Safety for consideration and approval).

A brief description must be included here even if additional documents are attached.

APPLICATION FOR ALTERNATE MATERIALS OR METHODS OF CONSTRUCTION

Requested by: _____

Architect/Engineer Name (Print)

Architect/Engineer Wet Stamp & Signature

Contractor Name (Print)

Contractor Signature

Owner Name (Print)

Owner Signature

Contact Phone No.:

Note: Architect or Engineer must wet stamp & sign

Staff Findings:

(STAFF USE ONLY)

APPROVAL RECOMMENDED

STAFF:

NOT RECOMMENDED SECTION

☐ APPROVED ☐ DENIED

☐ APPROVED ☐ DENIED

COMMENTS: _____

BUILDING OFFICIAL _____ FIRE MARSHAL _____

Fee Paid (Y / N) Receipt Number _____ Alternate Material Number _____ Date Logged _____

**CONDITIONS OF APPROVAL FOR APPLICATIONS FOR ALTERNATE
MATERIALS, ALTERNATE DESIGNS AND METHODS OF CONSTRUCTION**

Building Official may approve the proposed alternate, if sufficient evidence is provided that:

- ☐ Proposed design complies with the intent of provisions of the current codes.
☐ The material or method proposed is equivalent to code requirements in:

1. Suitability
2. Strength
3. Effectiveness
4. Fire resistance
5. Safety
6. Sanitation

Upon approval, all the features of the approved alternate method or material (including a copy of the application) shall be incorporated into the drawings and this form shall be reproduced on the drawings.

DISCLAIMER

Applicants for Alternate Materials, Alternate Design and Methods of Construction shall note that the approval of the proposal is based on the factual documentation provided in support of the alternate at the time of approval. If at any point during the plan review or inspection process, the Building Official finds deviations from the approved alternative, the approval becomes invalid, and any changes to the approved alternative will require a new submittal by the applicant and an approval by the Building Official. For Alternate Proposals processed before submittal of full set of plans, the approval is only conceptual. The approval needs to be validated after submittal of all construction documents.