



141 EAST BROADWAY
GRANVILLE, OHIO 43023-0514
(740) 587-2764

IMPORTANT TAX INFORMATION

EMPLOYER MUNICIPAL WITHHOLDING BOOKLET



INCOME TAX DEPARTMENT
141 EAST BROADWAY
PO BOX 514
GRANVILLE, OHIO 43023
granville.oh.us/financetaxpersonnel
(740) 587-2764
(740) 587-0128 (fax)

EMPLOYER'S RETURN OF TAX WITHHELD

1. Taxable Earnings Paid All Employees Subject To Granville Income Tax
2. Granville Tax Withheld @ 1.5%
3. Granville Tax Withheld @ 0.75% (Resident courtesy withholding)....
4. Adjustments of Tax From Prior Reporting
5. Penalty/Interest
6. Total Paid (Include Interest & Penalty If Any).....

DOLLARS	CENTS

THIS RETURN MUST BE FILED AND THE TAXES PAID ON OR BEFORE:

IF TAXES ARE LESS THAN \$200.00 MONTHLY: LAST DAY OF THE MONTH FOLLOWING THE LAST DAY OF EACH CALENDAR QUARTER.

IF TAXES \$200.00 OR GREATER MONTHLY:..... 15 DAYS FOLLOWING THE LAST DAY OF EACH CALENDAR MONTH.

FOR THE QUARTER ENDING: MARCH 31, 2026

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN ARE TRUE AND CORRECT:

SIGNED

OFFICIAL TITLE



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GRANVILLE, OHIO 43023
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IF TAXES \$200.00 OR GREATER MONTHLY:..... 15 DAYS FOLLOWING THE LAST DAY OF EACH CALENDAR MONTH.

FOR THE QUARTER ENDING: JUNE 30, 2026

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN ARE TRUE AND CORRECT:

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5. Penalty/Interest
6. Total Paid (Include Interest & Penalty If Any).....

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IF TAXES \$200.00 OR GREATER MONTHLY:..... 15 DAYS FOLLOWING THE LAST DAY OF EACH CALENDAR MONTH.

FOR THE QUARTER ENDING: SEPTEMBER 30, 2026

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN ARE TRUE AND CORRECT:

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EMPLOYER'S RETURN OF TAX WITHHELD

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5. Penalty/Interest
6. Total Paid (Include Interest & Penalty If Any).....

DOLLARS	CENTS

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IF TAXES \$200.00 OR GREATER MONTHLY:..... 15 DAYS FOLLOWING THE LAST DAY OF EACH CALENDAR MONTH.

FOR THE QUARTER ENDING: DECEMBER 31, 2026

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN ARE TRUE AND CORRECT:

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WITHHOLDING TAX RECONCILIATION

With Forms W-2 Submitted Herewith

**LEGIBLE COPIES OF W-2 FORMS MUST
ACCOMPANY THIS FORM BY FEB 28**

FOR PERIOD FROM TO

Do Not Remit Payment With This Form; For Reconciliation Purposes Only.

1. Total number of employees subject to Granville tax and number of W-2 Forms submitted herewith:
2. Total amount of Granville Tax Withheld from all employees: \$
3. Total amount of all wages paid subject to Granville tax: \$

4. Total Granville income tax withheld from compensation, for the periods of either monthly or quarterly:

MONTHLY		QUARTERLY
Jan	Jul	1st Qtr.
Feb	Aug	2nd Qtr.
Mar	Sep	3rd Qtr.
Apr	Oct	4th Qtr.
May	Nov	
Jun	Dec	\$

5. Grand Total Remitted \$
Items 2 and 5 should be identical, explain fully any discrepancy.