



TOWN OF CORTLANDVILLE

3577 Terrace Road, Cortland NY 13045

607-756-7490

BUILDING PERMIT APPLICATION

Fee Paid: _____

Permit No. _____

Application Date: _____ Tax Map No. _____

Name of Property Owner: _____ Phone #: _____

Mailing Address & Email Address: _____

Application is Hereby Made to (construct, add, modify, etc.) _____

_____ at (address) _____

Number of Family Units _____ Basement? _____ Area (SF) _____

First Floor Area (SF) _____ Second Floor Area (SF) _____

Total Area above Second Floor (SF) _____ Size of Building _____

Size of Lot _____ Setbacks: Front _____ Rear _____ Left Side _____ Right Side _____

Sewage Disposal _____ Water Supply _____ Type of Heat _____

Date of Health Department Approval _____

Builder's Name: _____ Phone Number: _____

Estimated Cost: _____ OCC Class: _____

Submit drawings showing the location of the building on the lot in relation to the property lines. A set of Building Plans detailing: the foundation, framing, grade and species of lumber, Energy Code Compliance, sheathing, interior walls, stairs, windows and other information that may be necessary to determine compliance with the N.Y.S. Building Codes.

All Statements contained herein are true and the work will be performed in the manner set forth in this application in accordance with all codes of the State of New York and all laws, ordinances, codes and regulations of the Town of Cortlandville, New York. Certificate of Occupancy is required upon occupying the premises. **The undersigned grants the Town Building Inspector permission to enter upon the premises at all reasonable times for the purpose of making necessary inspections. Inspections require 24-hour notice by the applicant.**

_____ Permit Approved

_____ Permit Disapproved

_____ Signature of Applicant

_____ Signature of Inspector

Date: _____

_____ Signature of Cortlandville Town Clerk