

Borough of Kenhorst

339 S. Kenhorst Blvd, Kenhorst, PA 19607

(610) 777-7327

Code Enforcement

FOR OFFICIAL USE ONLY

Registration Fee \$ _____ Date _____

Inspection Fee \$ _____ Date _____

Inspector _____ Date _____

Re-Inspect Fee \$ _____ Date _____

Rental Unit Registration and License Application

1. **New Registration** ☐ **Renewal** ☐ **Change in Owner/Property Manager** ☐

2. RENTAL PROPERTY ADDRESS

Rental Address _____

of Unit: _____ Type of Rental Unit: ☐ Single-Family ☐ Duplex (Two Family) ☐ Multi-Family (3+ Units)

3. OWNER INFORMATION

Name: _____ Business Name: _____

Mailing Address: _____

Phone Numbers: Day _____ Evening _____

Cell: _____ Email _____

Emergency Representative: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Phone Numbers: Day _____ Evening _____

Cell: _____

4. PROPERTY MANAGEMENT INFORMATION

Name: _____ Business Name: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Phone Numbers: Day _____ Email _____

Cell: _____ FAX _____

5. RENTAL UNIT(S) INFORMATION *(Attach additional sheets as necessary)*

Unit #1 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

(Include Ages of Children) _____

Utilities: Owner's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

Tenant's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

Unit #2 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

(Include Ages of Children) _____

Utilities: Owner's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

Tenant's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

Unit #3 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

(Include Ages of Children) _____

Utilities: Owner's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

Tenant's Responsibility: ☐ Heat ☐ Electric ☐ Water ☐ Sewer ☐ Yard Maintenance

6. OWNER/AGENT CERTIFICATION – I hereby attest to the truth and accuracy of the information contained in this application and grant the Borough of Kenhorst permission to conduct any and all inspections (if required) and affirm that all tenants of the subject property will be informed of required and scheduled inspections.

Signature _____

Printed name _____

Date _____