

POOL PERMIT APPLICATION FORM

Updated: September 2025

Permit # _____



CONTACT INFORMATION

Contractor's Name		Property Owner	
Contractor's Mailing Address		Owner's Mailing Address	
Contractor's Phone		Owner's Phone #	
Contractor's Email		Owner's Email	
Pool License #		Construction Value	

PROPERTY INFORMATION

Subject Property Address: _____

Legal Description: Lot _____ Block _____ Subdivision _____

Is the Property in the Floodplain* ☐ Yes ☐ No *Response Required & Floodplain Permit required if YES

DESCRIPTION OF REQUEST

Description and Name of Project: _____

☐ Commercial Pool – Square Footage: _____ Residential Pool – Square Footage: _____

Site Preparation Permit number, if applicable: _____

AUTHORIZATION

I certify the truthfulness of all of the information in this application. I understand that if any of the information provided is incorrect the permit may be revoked by the building official.

Filing Fee \$250 (Additional \$212 During Stage 2-5 Drought*) Technology Fee \$15

Applicant's Signature: _____ Date: _____

Printed Name: _____

CHECKLIST FOR POOL PERMIT APPLICATION

Items Required for Complete Submittal		Staff Verification & Comments	
☐	Completed Application for Pool Permit	☐	
	Digital set of Scope of Work, Site Plan showing all utilities and Electrical Plans	☐	
	Pump Manual	☐	

Apply Online at [MGOCONNECT.ORG](https://mgoconnect.org)

☐	Lighting Manual	☐	
	Side Elevation (to show depth/rebar configuration/slope of lot)		
☐	Pool Heater Manual (if applicable)		
☐	Point of Access (pool construction shown on site plan)		
☐	Site Plan (set backs,easements, impervious cover, ect)		

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