



Short-Term Rental (STR) Statement of Compliance

City of Azle | 505 W. Main Street | Azle TX 76020 | permits@cityofazle.org

- ☐ I have read and understand the City of Azle STR Ordinance located in Chapter 4, "Business regulations," Article 4.11 "Short-Term Rental". Specifically, I understand and agree to the following regulations as paraphrased from section 4.11.004 "Regulations."
- ☐ I will not rent or lease for a period of more than 29 days or less than 24 hours.
 - ☐ I will not rent or lease to a cumulative total number of occupants that exceeds 12 persons.
 - ☐ No occupant or invitee of an occupant is permitted to park a motor vehicle on a residential street.
 - ☐ All motor vehicles are further subject to the parking requirements of chapter 12, article 5 of the code.
 - ☐ Occupants have access to a bathroom without having to exit the residence.
 - ☐ My STR is equipped with the required number/location of working smoke alarms, working carbon monoxide detectors, and working 2A:10B:C type fire extinguishers.
 - ☐ My gas appliances (if any) are properly ventilated outside the home.
 - ☐ My emergency escape openings comply with the City's currently adopted International Residential Code (IRC).
 - ☐ My evacuation plan is posted in each bedroom.
 - ☐ Non-compliant rooms with a door will remain locked when the STR is in use and will not be included in the maximum occupancy calculation, or advertised for use as a bedroom.
 - ☐ Occupants will be informed of all relevant City codes and occupants' liability for violations.
 - ☐ Occupants will be informed that amplified sound, radios, phonographs, or musical instruments, excessive noise, or other disturbances outside the STR structure is prohibited between the hours of 7:00 p.m. and 7:00 a.m.
 - ☐ Occupants will be informed that sleeping outdoors is prohibited.
 - ☐ Occupants will be informed that waste and recycling receptacles may not be placed in the designated location for pickup earlier than 7:00 p.m. the day prior to scheduled pickup.
 - ☐ I will not advertise, promote, or operate a special event, or permit the advertising, promotion, or operation of a special event.
 - ☐ I will not use or permit the use of the STR to house sex offenders; to operate a structured sober, recovery, or other purpose living home or similar enterprise; to sell illegal drugs; to sell alcohol or another activity that requires a permit or license under the Alcoholic Beverage Code; or to operate a sexually oriented business.
 - ☐ I will not place any onsite signage that advertises or identifies the short-term rental.
 - ☐ I will not advertise or promote, or allow another to advertise or promote, the STR without including the occupancy limits, parking standards, and City license number for the listing.
 - ☐ My 24-hour contact will be available in person or by phone at all times while occupants are on the premises of the STR; will be present at the premises within 1 hour of receiving a call from the planning director; and is authorized to make decisions regarding the premises and its occupants.
 - ☐ My occupant notification packet is posted in a conspicuous location and includes all of the required components.
 - ☐ My rental agreement includes all of the information provided in the occupant notification packet.
 - ☐ STR licenses are non-transferrable (to owner, operator, or location); the purchaser of an existing STR must provide the planning director with current application materials and the renewal license fee within 30 days of the closing of a sale or the transfer of ownership or manager/operator.
 - ☐ At time of my initial STR application, I understand that I will be assigned a City finance department hotel occupancy tax (HOT) registration number; I will use that number to remit all applicable hotel occupancy taxes in a timely manner pursuant to applicable laws, and I will include that number, as required, on all future applications for renewal licenses.
 - ☐ I will remit, per ordinance, an accounting of all rental activity and the hotel occupancy taxes paid, upon request by the City.
 - ☐ I understand that no license for operating a STR will be issued until the premises successfully passes required inspections by the fire marshal and or building official.
- ☐ I have completed the City of Azle STR application in its entirety, including the submission of all required documents.
- ☐ I understand that my license is valid for one (1) year from the date of issuance.
- ☐ I understand that my application fee is non-refundable regardless of whether a license is issued or not.

I further understand that it is my responsibility to apply for renewal PRIOR to the expiration of my existing license, and that failure to submit a complete application for renewal BEFORE the expiration of my current license means that my renewal application will be treated as a NEW application for a NEW license, requiring a \$500 application fee.

I have read and understand the aforementioned ordinance and regulations. I comply with, and will continue to comply with, all standards and other requirements of the City of Azle STR code, as well as all applicable standards and requirements of the City's Code of Ordinances.

STR Business Owner Signature

Date

STR Operator/Property Manager Signature

Date