



Driveway Permit Application

Applicant Name _____

Phone # _____ Email _____

Applicant is ☐ Property Owner ☐ Contractor

Address of work _____

Expected Beginning Date _____

☐ Residential ☐ Commercial

Contractor Name _____

State License # _____ Exp. Date _____

Address _____

Phone # _____ Email _____

Description of work to be performed. Please include detailed drawing with dimensions.

Surface Material:

2' Dust Free Material ☐ 3 1/2' Concrete ☐ 1 1/2' Asphalt ☐ 3 1/2' Pavers ☐

Garage or Carport: Yes ☐ No ☐

MISS DIG MUST BE NOTIFIED BEFORE WORK MAY BEGIN.

Attach the following:

- ☐ Drawing including proposed site plan showing property lines, adjacent streets, all buildings (existing and proposed) with dimensions noted clearly.
- ☐ Statement of property owner (if not applicant) supporting this application.
- ☐ Zoning Application (if applicable)
- ☐ \$65 Application Fee

View the Village of Brooklyn Municipal Code at VillageofBrooklyn.com
Residential: Chapter 62 - Division 4, Sec. 62-246 **Commercial:** Chapter 62 -
Division 6, Sec. 62-288

PERMIT VALID FOR 180 DAYS

Please contact the office at 517-592-2591 for final inspection.

"For work within the right-of-way requiring inspection by building, electrical, mechanical and/or plumbing inspectors, appropriate permits must be obtained prior to the start of work and inspections must be requested prior to completion of the work according to Chapter 18, buildings and building regulations. All work within the right-of-way shall be under the purview of the village department of public works (DPW) to assure that connections to village infrastructure are properly completed and that streets, curbs, sidewalks and finished grade within the right-of-way have been restored to their prior condition. The village DPW shall be contacted by the property owner or contractor prior to covering or altering any infrastructure within the right-of-way." (Ord. No. 2016.09.02, 9-12-2016) Chapter 50 Sec. 50-62

I certify that the information submitted and the accompanying attachments are true and correct to the best of my knowledge.

Applicant Signature _____ Date _____

Office Use Only:

- ☐ Drawing of proposed site plan with dimensions
- ☐ Statement of property owner (if applicable)
- ☐ Zoning Application (if applicable)
- ☐ \$65 Application Fee

Zoning Administrator _____ Date _____

☐ Approved ☐ Denied ☐ Conditions (attached)