



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

MOBILE FOOD VENDOR APPLICATION FORM

This form is for mobile food vendors only.

Business Name: _____

Applicant Name: _____

Email: _____ Phone: _____

Name of person in charge on-site and phone: _____

Date of Event: _____ Time of Event: _____

Event Location: _____

Have you been inspected by the Grayson County Health Unit this Year? Yes _____ No _____

List the name and location of your
Commissary: _____

Do you currently have a sales and use tax permit from the State Comptroller? Yes _____ No _____

List all foods to be sold/sampled (including drinks & condiments): _____

Describe cold holding equipment: _____

Describe hot holding equipment: _____

Describe hand washing station & equipment: _____

Describe dish washing station: _____

Fees (check appropriate line):

_____ Mobile food vendor (hot):	\$250.00/year
_____ Mobile food vendor (cold):	\$150.00/year
_____ Temporary food vendor:	\$50.00 (not more than 100 hrs. over seven (7) consecutive days)
_____ Temporary food vendor:	\$10.00/day



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

I acknowledge that I have completed the above application and am familiar with the rules and regulations pertaining to Mobile Food Vendors in the City of Gunter included in this packet. I further acknowledge that I will not begin operations until a health permit from Grayson County has been granted for my operation and a Fire Inspection has been performed by the City of Gunter.

Applicant Signature:_____

Date:_____

-----**For Office Use Only**-----

Comments:_____

Date Reviewed: _____ Approved: ____ Yes ____ No

Signature of City Officer:_____

Signature of Fire Chief:_____



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

Sales Tax Affidavit

This affidavit attests that I acknowledge sales made within the City of Gunter, Texas shall be designated on the individual's sales tax returns for the owner of the Food Truck/Mobile Food Vendor as being made within Gunter, Texas.

STATE of TEXAS COUNTY OF _____

The Undersigned, _____ Being duly sworn, hereby deposes and says:

1. I am over the age of 18, and am a resident of the State of _____, I have personal knowledge of the facts herein, and if called as a witness could, could testify completely thereto.
2. I suffer no legal disabilities and have personal knowledge of the facts herein.

(Signed Name)

Executed this _____ day of _____, 20_____.

Notary Acknowledgement

The State of Texas County of _____ Before me, _____ (insert the name and character of the officer), on this day personally appeared _____, known to me (or proved to me on the oath of _____ or through _____ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed. (Seal) Given under my hand and seal of office this _____ day of _____, 20_____.

(Notary's Signature)
Notary Public, State of Texas



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

Food Vendor Rules/Requirements

General Requirements

- (1) Mobile food establishments shall operate from a central preparation facility or other permitted fixed food establishment and shall report to such location for supplies and for cleaning and servicing operations.
- (2) Each unit shall be equipped with a portable trash receptacle and shall be responsible for proper disposal of solid waste and waste water in the sanitation facility legally accessed by the food service establishment. All disturbed areas must be cleaned following each stop to a minimum 20 feet of the sales location.
- (3) Mobile food vendor may not have a drive through.
- (4) Mobile food vendor may be allowed to have multiple locations within a day. A list of the locations must be submitted to and approved by the city manager or his/her designee.
- (5) Continuous music or repetitive sounds shall not project from the mobile unit.
- (6) A five-foot clear space can be maintained around the mobile food vending unit.
- (7) The mobile unit will be subject to inspection upon permit application through the code enforcement, health department and the fire marshal, and may be subject to random inspection and upon reissuance of the permit.
- (8) Mobile food units shall comply with the City's adopted fire code, and building codes.
- (9) Mobile food units are not allowed to operate in public parks and on streets adjacent to public parks or recreational facilities without prior written approval by the city manager or his/her designee.
- (10) A "no smoking" sign must be posted next to the order window or area.
- (11) An approved portable type ABC fire extinguisher tagged by a licensed company shall be kept accessible as directed by the city fire marshal or designee. A portable type K fire extinguisher is also required in the kitchen for cooking operations.
- (12) A kitchen fire suppression system and kitchen ventilation systems is required to be NFPA 17A and NFPA 96 compliant and shall be required when the cooking process produces grease laden particles within the mobile unit. Said systems shall require testing in the presence of a city fire marshal or designee.
- (13) All cooking appliances shall be UL approved appliances.



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

- (14) If cooking and using propane, a gas pressure test must be performed by a licensed plumber.
- (15) Each mobile food vendor must maintain and provide proof on demand of a valid insurance policy that provides minimum liability coverage of \$500,000.00 per mobile food unit.
- (16) Each mobile food vendor must provide to the city proof of a valid vehicular insurance policy that conforms with minimum coverage requirements of the state.
- (17) Each mobile food unit shall display a letter from their commissary with an expiration date, a copy of a health permit issued to the commissary, the retail food establishment permit issued by the regulatory authority, and the mobile food vendor permit issued by the city.

Distance regulations.

- (1) No mobile food vendor shall conduct business within any single-family residential or agricultural zoning district unless otherwise approved in writing by the city manager or his/her designee.
- (2) A mobile food vendor may not be located within 100 feet of the primary entrance of an open and operating fixed-location food service or eating establishment except during city-sponsored or other community events.
- (3) A mobile food vendor shall not be located within 40 feet from another mobile food vendor except during city-sponsored or other community events or when permitted within an approved mobile food vendor "food truck" park.

Stationary locations. A mobile food vendor shall not conduct sales at a stationary location:

- (1) For a duration exceeding one hundred (100) hours per seven (7) day period. Allowances may be granted by the city manager or his/her designee for additional time depending on type of activity or event.
- (2) For a duration exceeding sixty (60) minutes on any public street or public streets adjacent to public parks and recreational facilities, next to fire lanes and no-parking designated areas. Mobile vendors parking on public streets may not move to a new location with prior approval from the city.
- (3) On an unpaved surface.
- (4) On any public street designated on the city's thoroughfare plan as a collector or greater.
- (5) In congested areas where the operation impedes vehicular or pedestrian traffic.
- (6) Between the hours of 11:00 p.m. and 5:00 a.m.



City of Gunter
PO. Box 349
105 N. 4th Street
Gunter, Texas 75058
903-433-5185
GunterTX.gov
Permits@ci.gunter.tx.us

Limited sales and use tax.

- (1) No person shall conduct mobile or roadside vending operations within the city involving the display or sale of merchandise requiring payment of state and local sales and use tax without displaying a sales and use tax permit and without reporting all taxable transactions resulting from the vending sales within the City of Gunter to the state comptroller of public accounts as having been transacted in the City of Gunter.
- (2) A sales tax affidavit will be required with your permit application, the affidavit acknowledges that all sales made within the City of Gunter will be reported to the state comptroller as occurring within the City of Gunter.”