

# DEVELOPMENT PERMIT APPLICATION

City of Arcade Planning & Development

706-367-5500

**\*\*MUST BE FILLED OUT COMPLETELY AND ALL REQUIRED SUBMITTALS ATTACHED IN ORDER TO BE PROCESSED\*\***

Property/Site Address: \_\_\_\_\_ City: \_\_\_\_\_

Subdivision and Lot: \_\_\_\_\_

Tax Map / Parcel: \_\_\_\_\_ Zoning: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Total Project Acreage: \_\_\_\_\_ Total Disturbed Acreage: \_\_\_\_\_

Sewer / \_\_ City \_\_ County      Septic (provide copy of permit)      Water / \_\_ City \_\_ County

**Property Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Owner Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Developer Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Developer Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Developer Contact Name:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Project Engineer Business Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Project Engineer Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Project Engineer Contact Name:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Soil Erosion 24-hour Contact Name:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

## Required Items For Initial Submittal:

- ☐ Five (5) complete sets of plans;
- ☐ Soil Erosion and Sedimentation Control Permit Application; (Attached)
- ☐ Soil Erosion and Sedimentation Control check list;  
Soil and Conservation District. (See Attached Form);
- ☐ Development Review Fee Sheet and fee (Note: additional fee requirements are applicable, but not due until issuance of permit). (See Attached Form);
- ☐ Jackson County E-911 Street Name Request Form;
- ☐ Three (3) Hydrology Reports;
- ☐ Copy of Notice of Intent filed with the State;
- ☐ Copy of receipt for payment of State NPDES fees;
- ☐ Copy of GDOT driveway(s) permit, if required, or completed driveway application;

*I hereby make application for a development permit to perform work as described above, and if the permit is granted I agree to comply with all applicable and pertinent governing regulations and ordinances, pertaining to and in accordance with any plans submitted. I understand failure to comply with these regulations could be grounds for revocation of the permit.*

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SOIL EROSION AND SEDIMENTATION CONTROL  
PERMIT APPLICATION**

**City of Arcade Planning and Development  
3325 Athens Street  
Jefferson, GA 30549  
Phone: 706/367-5500  
Fax: 706/367-1914**

**Name of Project:** \_\_\_\_\_  
**Subdivision:** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_  
**Tax Map:** \_\_\_\_\_ **Parcel:** \_\_\_\_\_ **Existing Buildings?:** Yes \_\_\_\_\_ No \_\_\_\_\_  
**Proposed Use:** \_\_\_\_\_  
**Applicant Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Owner's Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

***Note: Applicant must submit four (4) complete E & S plans with application.***

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**For Office Use Only:**

**Application Date:** \_\_\_\_\_ **Received by:** \_\_\_\_\_  
**Application Fee:** \_\_\_\_\_ **Receipt No.:** \_\_\_\_\_