

PLANNING APPLICATION

City of Susanville, Planning Division
66 North Lassen Street
Susanville, California 96130-3904
(530) 252-5117 / Fax (530) 257-4725

TYPE OR PRINT CLEARLY

Applicant	Street Address	City	Zip Code	Day Phone ()
Representative (if any)	Street Address	City	Zip Code	Day Phone ()
Property Owner	Street Address	City	Zip Code	Day Phone ()
Correspondence to be sent to: ☐ Applicant ☐ Representative ☐ Owner				

Project Address			Assessor's Parcel No.
Existing Land Use	Site Acreage	Zoning	General Plan
Description of proposed project (attach sheets if necessary)			

Applicant/Representative: I have reviewed this application and the attached material. The provided information is accurate. Signed _____ Date _____	Property Owner/Authorized Agent: I have read this application and consent to its filing. Signed _____ Date _____
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TYPE OF APPLICATION	☐ Abandonment ☐ Administrative Permit ☐ Architectural & Site Plan Review ☐ Amendment/Appeal ☐ Design Review ☐ General Plan Amendment	☐ Home Occupation Permit ☐ Lot Line Adjustment ☐ Other _____ ☐ Parcel Map ☐ Planned Development District ☐ Rezoning	☐ Specific Plan ☐ Subdivision ☐ Use Permit ☐ Time Extension: Expiration Date _____ ☐ Zone Variance

REQUIRED SUPPLEMENTAL INFORMATION	☐ Reproducible Site Plan; Use Permit, Administrative Permit, Site Plan Review, Variance ☐ Building Elevations: Use Permit, Site Plan Review, Planned Development ☐ Floor Plans: Planned Development, Use Permit ☐ Reproducible Tentative Subdivision Map (copies) ☐ Preliminary Title Report: Subdivision, Lot Split, Abandonment ☐ Subdivision Data Sheet: Subdivision, Planned Development	☐ Letters from Utility Companies: Abandonment ☐ Letter of Justification: Variance ☐ Home Occupation Permit Affidavit ☐ Legal Description: Lot Line Adjustment/Merger; Abandonment ☐ C C & R's ☐ Other _____

FOR OFFICE USE ONLY	Application Number(s)	Received By	Date Application Received	
	Date Application Certified Complete	Staff Assigned	Redevelopment Area ☐ Yes ☐ No	
	Fees Received/Receipt No.		NOTES TO FILE	
	Environmental Determination ☐ Categorically Exempt ☐ Negative Declaration ☐ EIR Required			

MAKE CHECKS PAYABLE TO CITY OF SUSANVILLE