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|  | <p><b>City Of Wilmington</b><br/> <b>69 N. South Street</b><br/> <b>Wilmington, Ohio 45177</b><br/> <b>937-382-3833</b></p> | <p><b>Solicitor<br/>Identification<br/>Permit</b></p> <p>Permit #: _____</p> |
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Applicant's Information

Full Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Age: \_\_\_\_\_ Driver License #: \_\_\_\_\_ State: \_\_\_\_\_ Issue Date: \_\_\_\_\_  
Sex: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_

Applicant's Motor Vehicle Information

License Plate Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_ Valid: \_\_\_\_\_  
Vehicle Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

Applicant's Company/Organization Information

Company/Organization Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Description of Solicitation: \_\_\_\_\_  
Items or services to be solicited: \_\_\_\_\_  
Date(s) and Time(s) of soliciting: \_\_\_\_\_  
Area(s) to be solicited: \_\_\_\_\_  
In the past six months, what cities have you solicited in? \_\_\_\_\_

Have you ever been denied a permit to solicit or has such permit ever been revoked?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, explain: \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor violation involving fraud or moral turpitude within the last ten years? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain: \_\_\_\_\_

If you are a charity, do you comply with the requirements of the Ohio Revised Code Chapter 1716 pertaining to Charitable Solicitations? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain: \_\_\_\_\_

A \$50.00 fee must be paid by cash or check at the time of application. (Exact amount only)  
Application fees for non-profit, charitable, schools, political or recognized religious  
organizations will be waived with proper identification (School/Club ID, School/Club  
paperwork-with logo)

Organization/School Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please attach a copy of your driver's license (or a valid state ID) or valid passport along with an employee badge, if available. Any unrecognizable photos will be denied.

For Office Use Only:

Permit Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_

## **CITY OF WILMINGTON CODE OF ORDINANCES**

### **714.07 Notice Prohibiting peddlers, solicitors, or canvassers**

Door-to-door solicitation shall be made only between the hours of 9:00 a.m. and 7:00 p.m. during the months of April through October, and 9:00 a.m. to 4:00 p.m. during the months of November through March.

(Ord. 0-25-55. Adopted 10/02/2025.)

## City of Wilmington – Rules for Soliciting, Peddling and Canvassing

Before you begin, please review and follow these rules. Violations may result in fines or loss of your permit.

- **Permit Required:** You must have a valid permit from the City of Wilmington to solicit, peddle or canvas door-to-door. A \$50.00 fee is required. Application fees for non-profit, charitable, schools, or recognized religious organizations will be waived with proper identification (School/Club ID, School/Club paperwork with logo)
- **Who Needs a Permit:**
  - Anyone who plans to go door-to-door or travel from place to place in Wilmington to sell goods or services (this includes taking orders or commitments for sales, repairs, or exchanges).
  - Anyone seeking to collect or solicit funds for any purpose that is not related to sharing religious, political, social or ideological beliefs.
  - Anyone acting on behalf of another person or business as a peddler or solicitor.
  - In general, if you are approaching homes or businesses without an invitation, and your goal is to sell something or ask for money, you need a permit.
- **Who Does NOT Need a Permit:**
  - Delivering newspapers.
  - Sales or soliciting only among members of your own group or organization.
  - Collecting donations at regular meetings of a recognized non-profit.
  - Canvassing (sharing beliefs without selling or asking for donations).
- **Where You Can Go:**
  - Stay off the roadway and medians—approaching cars stopped in the street is not allowed.
  - You must remain on sidewalks or unpaved shoulders if talking to people in vehicles.
- **Display Your Permit:**
  - Your permit must be clearly visible on your outer clothing while soliciting or canvassing.
- **Respect Signs:**
  - Do not knock or solicit at any home or business displaying a “No Peddlers, Solicitors, or Canvassers Invited” sign.
- **Allowed Hours:**
  - April–October: 9:00 a.m. to 7:00 p.m.
  - November–March: 9:00 a.m. to 4:00 p.m.
- **Be Honest:**
  - Fraud, misrepresentation, or deceptive practices are strictly prohibited and can result in your permit being revoked.
- **Penalties:**
  - Violations may result in fines of up to \$100 per day.

Questions? Contact the Mayor’s Office before submitting your application.