

THIS APPLICATION SHALL BE COMPLETELY FILLED OUT

Date of Hearing _____
Disposition _____

APPLICATION FEE – See Fee Schedule
RECEIPT ACKNOWLEDGED _____

VILLAGE OF TUCKAHOE
WESTCHESTER COUNTY, STATE OF NEW YORK
PLANNING COMMISSION

Application to Planning Board in accordance to requirements of the Zoning Ordinance, Village of Tuckahoe, adopted June 3, 1960.

Date _____

To the Planning Board, Village of Tuckahoe, Westchester County, State of New York _____
(Name of Applicant)
of _____ , _____ , _____
(Street and Number) (Municipality) (State)

hereby request to appear before the Planning Board, Village of Tuckahoe, New York.

1. Location of Premises: Section _____ Block _____ Lot _____ in a _____ zone.

2. Applicants seeks permission to _____

3. Previous Application: Date _____ Has been made _____ Has not been made

4. Description of premises:

(A) Size of Plot. Front _____ feet; Rear _____ feet; Depth _____ feet; Area _____ square feet.

(B) Size of yards to nearest portion of Building:

Front yard _____ feet; Right side yard _____ feet;

Left side yard _____ feet; Rear yard _____ feet;

(C) Height of Building:

Number of Stories _____; height of curb in front of property to top of roof _____ feet.

(D) Type of occupancy _____

Number of employees _____ Number of Parking _____

(E) First floor area of proposed and existing buildings accessory structures _____ Square feet.

(F) Percentage of lot to be occupied by proposed and existing building _____ %.

(G) For other purposes

_____.

5. AFFIDAVITS:

OF OWNERSHIP

State of New York

SS:

County of Westchester

_____ being duly sworn, deposes and says that _____
_____ resides at _____ in the _____ of _____
_____ and that _____ is the owner in
Fee of all premises, lot, piece, or parcel in the land mentioned in this application and located in the Village of Tuckahoe.

(Owner)

Sworn to before me this _____ day
Of _____ 20____

(Notary Public)

OF THE APPLICANT

State of New York

SS:

County of Westchester

I hereby depose and say that to the best of my knowledge and belief, all of the statements in this application and the statements contained in papers submitted herewith are true.

(Applicant)

Sworn to before me this _____ day
Of _____ 20____

(Notary Public)

OF SERVICE

State of New York

SS:

County of Westchester

I _____ am the owner of the premises, lot, piece or parcel of land mentioned in this application and located in the Village of Tuckahoe, hereby authorize _____ who resides at _____ in the _____ of _____ County of _____ in the State of _____ to make the annexed application on my behalf.

(Owner)

Sworn to before me this _____ day
Of _____ 20____

(Notary Public)

Village of Tuckahoe

Planning Board Procedures

1. SUBMIT 3 DRAWINGS AND A COPY OF SURVEY WITH BUILDING PERMIT APPLICATION AND APPROPRIATE FEE.
2. AFTER DENIAL LETTER, SUBMIT APPROPRIATE FEE ALONG WITH 8 SETS OF EACH ARCHITECTURAL DRAWINGS, COPIES OF DENIAL LETTER AND COPIES OF PLANNING BOARD APPLICATION ALONG WITH A DIGITAL COPY EMAILED TO mmccann@tuckahoe.gov
3. AN OWNER/REPRESENTATIVE MUST APPEAR AT THE BOARD MEETING TO ANSWER QUESTIONS OR APPLICATION WILL NOT BE ADDRESSED.
4. LEGAL NOTICE TO APPEAR IN **THE EASTCHESTER REVIEW** 5 DAYS PRIOR TO THE MEETING.
5. AFTER BOARD APPROVAL – APPLICANT MUST RETURN TO THE BUILDING DEPARTMENT AND OBTAIN BUILDING PERMIT.
6. UPON BUILDING PERMIT RECEIPT, APPLICANT MUST SCHEDULE INSPECTIONS FOR FOOTINGS, PLUMBING, ELECTRICAL, ETC.
7. UPON COMPLETION OF THE PROJECT AN APPLICATION FOR CERTIFICATE OF OCCUPANCY OR COMPLETION MUST BE COMPLETED, NOTARIZED AND RETURNED FOR CERTIFICATE OF OCCUPANCY (AFFIDAVIT OF COST, REQUEST FOR CERTIFICATE OF OCCUPANCY AND BUILDERS AFFIDAVIT)
8. OBTAIN DEPARTMENTAL APPROVAL FROM THE FIRE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS AND ELECTRICAL UNDERWRITER AS NECESSARY.

NOTE: IF PROJECT INVOLVES A BUILDING EXTENSION WHICH INCREASES THE BUILDING SIZE/DIMENSIONS THEN AN UPDATED SURVEY MAY BE REQUIRED WHICH REFLECTS THAT ADDITION OR EXTENSION.

ARCHITECTURAL REVIEW BOARD

1. **FOR ALL NEW CONSTRUCTION:** IT WILL BE NECESSARY FOR ARCHITECTURAL REVIEW BOARD APPROVAL. AT THAT TIME THE OWNER/REPRESENTATIVE MUST COME PREPARED WITH:
 - A) SAMPLES OF SIDING, ROOFING, SHUTTERS, COLORS, ETC.
 - B) LANDSCAPING INFORMATION
 - C) LOCATION OF UNATTACHED GARAGE, POOL OR ANY ACCESSORY BUILDINGS
 - D) ANY PICTURES, DRAWINGS OR RENDERINGS, WHICH WILL HELP IN THE PROCESS

LEGAL NOTICE

NOTICE OF PUBLIC HEARING BEFORE THE PLANNING BOARD THE VILLAGE OF TUCKAHOE, NEW YORK

NOTICE IS HEREBY GIVEN that the PLANNING BOARD, of the Village of Tuckahoe, will hold a public hearing on TUESDAY EVENING, AT 7:00 PM on:

Date

Application for: _____

Residing at _____

This property is located at: _____

And is also known as SECTION _____ BLOCK _____ LOT(s) _____

The nature of the application is for _____

All interested parties are urged to attend this public hearing at which time they will be afforded the opportunity to express their views and or submit written communications to the Village Clerk or The Planning Board, 65 Main Street, Tuckahoe, NY 10707

APPLICANT

Date: _____