



Jenkinsburg Water Department
Jenkinsburg, GA 30234
Office: 770.775.4850
Fax: 770.775.7669

Jenkinsburg Water Department Account Information

Customer Name: _____ Spouse _____ Date: _____

Service Address: Subdivision Lot Number (if any): _____

Street: _____

City/State/Zip: _____

Telephone: Home _____ Cell _____ Spouse-Cell _____

Work _____ E-mail _____

Mailing Address (if different from service address):

Name: _____

Street of P.O. Box: _____

City/State/Zip: _____

Type Use: _____ Residential _____ Commercial _____ Industrial _____ Other _____

Property Owner: _____ Yes _____ No; if Yes: _____ Proof of ownership attached _____

Rental: _____ Yes _____ No; if Yes: Landlord: _____ Phone#: _____

_____ Copy Rental Agreement: _____

_____ Driver's License – Rental or Homeowner _____

(For departmental use only)

Customer Account #: _____ Meter #: _____ Deposit Paid By: _____ Check _____ Cash _____ Credit Card _____

Tap Size: _____ Date Purchased: _____ Credit Card Pmt. Posted to CUSI _____ QuickBooks _____

Date: _____ Deposit _____ Tap Fee _____ Back Flow _____

Meter Reading: _____ Disconnect Date: _____

Amt Deposit Refund: _____ Date: _____ Signature: _____

Final Meter Reading: _____ Forwarding Address: _____



City of Jenkinsburg
211 Maple Drive
Jenkinsburg, Ga 30234
Office: 770-775-4850
Fax: 770-775-7669

April 17th, 2023

Jenkinsburg Water Department

Re: Water Bill, Meter Reading and Shut-off Procedures.

In order to maintain efficient bookkeeping and records management, the following procedures have been adopted.

- 1.) Water meters will be read from the 8th but no later than the 14th of each month. Water bills will be mailed on or before the 1st of each month.
- 2.) Water bills must be paid by the 15th of each month. If not paid a late fee will incur on the 16th of each month. If payment is not made by the 20th of the month, service will be discontinued on the 21st and a reconnection fee of \$35.00 will be charged. The City will not resume water service to the customer until the bill, reconnection fees, and all penalties have been paid in full.
 - A. If the fifteenth day of the month falls on a Saturday, Sunday, or a holiday, when City Hall is closed, payments will be accepted without late charge on the following workday when City Hall is open. If the twenty-first day of the month falls on a Saturday, Sunday, or a holiday when City Hall is closed, payments will be accepted without disconnection until the following workday when City Hall is open. Service calls to reconnect water will only be done during normal working hours. No second notice will be given.
 - B. A service charge of \$35 will be added to the account for returned check / ACH and service will be reconnected when water bill and service charge are paid in full.

Customer Signature

**CUSTOMERS ARE NOT ALLOWED TO TAMPER WITH METERS / CITY PROPERTY.
OFFENDERS SHALL BE SUBJECT TO A MINIMUM FINE OF \$250 TO A MAXIMUM FINE
OF \$500 PLUS DAMAGES.**

Tampering with City Property

- (1) Connects onto a water line of the city;
- (2) Disconnects a water line from a water line of the city;
- (3) Connects onto a water meter of the city;
- (4) Disconnects a water meter of the city;
- (5) Moves, removes, changes or alters the location of a water meter;
- (6) Changes, alters or damages any water meter or water line so as to prevent proper registration of water passing through such water meter or line;
- (7) Obtains water;
- (8) Prevents any other person from obtaining water;
- (9) Obstructs, or otherwise interferes, with the reading or maintenance of any water meter;
- (10) Obstructs or otherwise interferes with water line, fire hydrant, pumping station or any appurtenances to water facilities of the city;
- (11) Creates a hazardous or unsafe condition to the water facilities of the city; or
- (12) Constructs a water line without approval of plans and specifications by the city; shall be issued a citation, and if found guilty, shall be subject to a minimum fine of \$250.00, to a maximum fine of \$500.00 plus damages.

(c) **Meter or Lock Tampering to obtain water.** If water service is discontinued for non-payment of the bill, any consumer who without the authorization of the city cuts or otherwise damages the locking mechanism or water meter to obtain water before the bill, reconnection fee and all penalties have been paid in full will be subject to removal of the water meter, forfeit of deposit and cancellation of service.

Customer Signature

City Hall: **Office Hours: Monday – Friday**
8:00 AM to 12:00 PM
1:00 PM to 5:00 PM



City of Jenkinsburg Water Department

Effective February 1, 2025 the water rates for the City of Jenkinsburg Water Department will increase and will be reflected on the March 1, 2025 billing.

Rates for customers residing inside Butts County will be as follows:

\$17.00 for 2,000 gallons
\$7.00 for every 1,000 gallons thereafter

Rates for customers residing outside of Butts County will be as follow:

\$19.00 for 2,000 gallons
\$8.00 for every 1,000 gallons thereafter

Water Account Deposit Fee

\$100.00

Returned Check/NSF Fee

Fee per check/NSF \$35.00

Reconnect Service Fee:

During Normal Work Hours Only - \$35.00

Meter Tampering:

Penalty: Removal of Meter –
\$250.00 up to \$500.00

Inside Butts County Tap Fees will be as follows: (Back Flow - \$50.00)

¾ Tap – \$1,200.00 - 1" Tap - \$1,500.00 - 2" Tap - \$4,000.00 plus materials

Outside Butts County Tap Fees will be as follows: (Back Flow - 50.00)

¾ Tap – \$1,450.00 - 1" Tap - \$1,750.00 - 2" Tap - \$4,500.00 plus materials

The rates were adopted 12/9/24 by the Jenkinsburg City Council.