



Town of Ashland, Virginia

Town of Ashland Temporary Guidance for Food Trucks

The Town of Ashland is in the process of developing an ordinance to regulate the activities of food trucks within the limits of the Town. In the meantime, the following rules and guidelines will govern the activities of food trucks within the Town limits.

- Food trucks must meet all applicable state and county health and food safety laws and regulations.
 - Food sales from food trucks are eligible for the Town's six percent (6%) meals tax. All sales from food trucks within the Town limits will be subject to the meals tax. Meal tax payments are due by the **twentieth of each month** for the prior month's sales.
 - Food trucks may set up on private property, with the property owner's permission, without additional restrictions from the Town of Ashland beyond those outlined in bullet points one and two above.
 - Food trucks desiring to set up on public property must first receive written permission from the Town Manager.
 - Food trucks may set up on public right of way (parking spaces on public streets), without prior consent of the Town, but must take all necessary care to avoid causing traffic safety concerns. Upon request of a Town of Ashland employee, any food truck must immediately move from a public right-of-way location.
 - Failure to comply with any of the above listed conditions may result in prohibition from selling within the Town limits.
-

Please note: All sign ordinances must be adhered to and detailed information can be obtained from the Planning Department or within the Town Code available at www.ashlandva.gov

Please submit a copy of your current Department of Health license along with the completed application. ***

If you have any questions the Finance Department may be contacted at **804-798-8650** or finance@ashlandva.gov between the hours of **7:30 a.m. & 6:00 p.m. Monday through Thursday.**



Finance Department

121 THOMPSON STREET
PO BOX 1600
ASHLAND, VIRGINIA 23005-4600
finance@ashlandva.gov
Telephone: (804) 798-8650
Fax: (804) 798-4892

Food Truck Information Application

Business/Corporation Name: _____
Trading As: _____
Business Mailing Address: _____
Primary Email Address: _____
Website: _____
Owner's Name: _____
Owner's Address: _____
Business Type _____ Start Date: _____
Telephone Primary _____ Cell _____
FEIN/SSN: _____

Business Structure: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC

***** Please attach a copy of your current Health permit***

I CERTIFY THAT THE FOREGOING STATEMENTS AND FIGURES ARE TRUE, FULL, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Printed Name: _____

Signature: _____

Title: _____ Date: _____



Finance Department

121 THOMPSON STREET
PO BOX 1600
ASHLAND, VIRGINIA 23005-4600
finance@ashlandva.gov
Telephone: (804) 798-8650
Fax: (804) 798-4892

Please note: Meals tax payments can be paid online at ashlandva.gov or you can print the tax forms off manually.



Finance Department

121 Thompson
Street Ashland,
Virginia

Mailing Address:
Post Office Box 1600
Ashland, VA 23005

(804) 798-8650

www.ashlandva.gov

Rev. 2021

FOOD & ALCOHOLIC BEVERAGE TAX-(Meals)

Remittance Form for the Month of _____ 20____

Business Trade Name _____

Location Address _____

Telephone Number _____ Contact Name _____

Gross Sales Enter gross sales for month you are reporting 1. _____

Tax Due Multiply line 1 by 6% and enter on line..... 2. _____

Penalty: If paid or postmarked after 20th of the month,
multiply line 2 by **10%** and enter here..... 3. _____

Total Tax & Penalty: Add lines 2 and 3 (if appropriate)..... 4. _____

Interest: 10% PER ANNUM IF PAID AFTER THE 20TH:
Multiply line 4 by .10(10%) and then divide by 12
to determine monthly interest owed 5. _____

Total Tax Due: Add lines 4 and 5 for tax due..... 6. _____

Taxes Collected for any calendar month are due and payable on or before the 20th
of each month.

Food & Alcoholic Beverage Tax (Meals)