

Edgewood Waterworks

P.O. Box 377

Edgewood, TX 75117

903-896-7144

Recurring Payment Authorization Form

Schedule your payment to be automatically deducted from your bank account. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your checking/savings account. You will be charged the amount indicated on your water bill each billing period on the date due. If the 10th falls on a weekend day, the draft will be submitted on the following business day. You agree that no prior-notification will be provided.

Please complete the information below:

I _____ authorize Edgewood Waterworks to charge my banking account
(full name)

indicated below on the 10th (or following business day) of each Month for payment of my Water Utility bill.
(day or date)

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

Checking/ Savings Account

☐ Checking	☐ Savings
Name on Acct _____	
Bank Name _____	
Bank Routing # _____	
Account Number _____	
Bank City/State _____	
	

SIGNATURE _____

DATE _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Edgewood Waterworks in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that Edgewood Waterworks may at its discretion attempt to process the charge again on the next business day, and agree to an additional \$30 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this bank account and will not dispute these scheduled transactions with my bank; so long as the transactions correspond to the terms indicated in this authoriz