



CITY OF NORTH MUSKEGON LOT SPLIT APPLICATION

FEE: \$155.00**PROPERTY ADDRESS(ES)** _____**PARCEL ID. NO(S).** _____**PROPERTY OWNER:** _____
(or its legal representative)**Mailing Address:** _____**Phone Numbers:** **Office:** _____ **Cell:** _____ **Fax:** _____**E-mail Address:** _____**PROPERTY OWNER:** _____
(or its legal representative)**Mailing Address:** _____**Phone Numbers:** **Office:** _____ **Cell:** _____ **Fax:** _____**E-mail Address:** _____**APPLICANT:** _____
(If not property owner)**Mailing Address:** _____**Phone Numbers:** **Office:** _____ **Cell:** _____ **Fax:** _____**LEGAL STANDING:** _____
(If non-owner applicant)**Note:** The property owner(s) and the applicant, as identified above, will be mailed communication related to this application.**PROPOSED ACTION(S):** _____
(Describe proposed lot split)

I (we) hereby grant permission for members of the City of North Muskegon staff and its consultants the right to enter onto the property described in this application in my (our) absence for the purpose of gathering information, including but not limited to the taking and use of photographs.

Please check one: ☐ **Yes** ☐ **No**

By the signature(s) below, I (we) certify that the information provided in this application, including the accompanying plans and other documentation is, to the best of my (our) knowledge, true and accurate.

Owner (mandatory) **Date** **Applicant** **Date**

SUBMIT TO: City Manager Sam Janson
North Muskegon City Hall, 1502 Ruddiman Dr., North Muskegon, MI 49445
Phone: (231) 744-1621 E-mail: comments@northmuskegon.org

For Office Use:

MATERIALS SUBMITTED

DATE RECEIVED: _____

_____ Existing Lot Survey(s)
_____ Proposed Lot Layouts
_____ County Tax Certification

_____ Existing Legal Description(s)
_____ Proposed Legal Descriptions
_____ Road Commission Application

Other _____

Note: The submission requirements include: a survey of the existing lot(s), showing the size and location of all existing improvements; the legal description of the existing lot(s); a survey showing the size and shape of the proposed lots, including the location of all existing improvements that will remain; and legal descriptions of the proposed lots.

Total \$: _____ **Check No.** _____ **Date** _____ **By** _____
