

Township of Livingston

Charitable Donation Bin Registration

Permit Fee \$25 / Bin

New Registration: _____

Renewal Registration: _____

Number of Bins: _____

Property Address (cannot be a residential property): _____

- ☐ Please check if you have written consent from the property owner to place the bin on their property and enclose the consent letter with this application.

Property Owner Information:

Name: _____

Address: _____

City: _____

State, Zip code: _____

E-mail: _____

Phone #: _____

Applicant Information:

Name: _____

Address: _____

City: _____

State, Zip Code: _____

E-mail: _____

Phone #: _____

- Applicant must be a bona fide office with a representative who can be reached during normal business hours. Answering machines or a service unrelated to the person does not constitute a bona find office.
- In cases where an entity other than the owner of the bin may share profit from any clothing or other donations collected via the bin, then that entity must be identified.

Other Entity:

Name: _____

Address: _____

City: _____

State, Zip Code: _____

E-mail: _____

Phone #: _____

Provide a description of the item or items being collected. Items shall not be perishable, hazardous or otherwise adversely impact the public health safety or welfare.

What manner will the collected items be used, sold or dispersed?

Please check the boxes below to certify that you have supplied the following information:

- ☐ **A picture, specifications and measurements of the proposed bin.** The footprint cannot exceed thirty square feet or a height of six feet. It must be constructed of metal and not be rusted or deteriorated condition.
 - ☐ **A sketch of the property showing the exact placement of the bins.** Location shall not impact vehicular traffic or otherwise create a hazardous condition as determined by the Zoning Official
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- ❖ Donation bin(s) cannot be placed within 100 yards of any place which stores large amounts of or sells fuel or any other flammable liquids or gases.
- ❖ The permit number and expiration date must be displayed in a clear, conspicuous location outside of each bin.
- ❖ The name, address and telephone number of the owner of the bin(s) and any other entity (charity or business) who will share in profit from the items collected must also be displayed on the bin(s).
- ❖ ***All donation bin permits expire on December 31st of the year the permit is issued.*** If you wish to keep the bin(s) or change the location, a renewal fee of \$25 per bin must be paid with a new registration form and letter from the property owner by December 31st.

Any incorrect or falsified information will render this registration and any approvals based on it void.

Applicant Signature: _____ **Date:** _____