

**CITY OF ANNA MARIA
BUILDING DEPARTMENT
10005 GULF DRIVE
ANNA MARIA, FL 34216
PHONE: 941-708-6130**



BUILDING PERMIT APPLICATION

REVIEWED UNDER FLORIDA BUILDING CODE *8th EDITION* AND STATE STATUTES

AMOUNT OF CONTRACT: \$ _____

IF CONTRACT/PRICE IS \$5,000 (\$15,000 for Mechanical) OR MORE, A NOTICE OF COMMENCEMENT **RECORDED WITH THE MANATEE COUNTY CLERK** IS REQUIRED TO BE SUBMITTED PRIOR TO THE FIRST INSPECTION.

JOB SITE:

STREET ADDRESS: _____ UNIT# _____

PARCEL# _____ Conforming Non-Conforming (FEMA Packet required)

BRIEF DESCRIPTION OF PROPOSED WORK:

BUILDING PERMIT APPLICANT:

FL. LICENSE # _____

APPLICANT/QUALIFIER NAME: _____ PHONE: _____

COMPANY NAME: _____ EMAIL: _____

STREET: _____ OTHER: _____

CITY: _____ STATE: _____ ZIP: _____

PROPERTY OWNER INFORMATION:

Is the property owner the applicant? Please circle: YES or NO

NAME AS ON COUNTY PROPERTY RECORD: _____

PHONE: _____ EMAIL: _____

MAILING ADDRESS: _____ OTHER: _____

CITY: _____ STATE: _____ ZIP: _____

By Ordinance the site shall be kept clean and materials will be kept secured from winds. The Contractor is responsible to effect compliant erosion control best management practices including but not limited to Silt Control Fencing. The applicant covenants that any damage to City property that results from the work performed under this permit shall be repaired at the sole cost of the Applicant. In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other government entities such as water management districts, state agencies or federal agencies. If asbestos is present Contractor or Owner Builders shall inform the Department of Environmental Protection at 813.362.7600 and comply with Florida Statute 469.003. For all renovation or demolition work an asbestos affidavit is required to be signed, notarized and submitted to the DEP.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. FSS 713.135

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Upon receipt of a complete permit application, the application package will be initially reviewed for Planning, Engineering, Stormwater, Floodplain, and/or Public Works. The statutory schedule for review and issuance of a Building Permit (pursuant to 553.79(16), and Private Provider 553.791 Fla. Statutes), shall commence upon the application approval of Planning, Stormwater, Engineering, Floodplain, and/or Public Works. An application approval date by Planning, Engineering, Stormwater, Floodplain, and/or Public Works will be recorded in CitizenServe and will establish the date by which the Building Department is to comply with the statutory schedule for review and issuance of a Building Permit.

BOTH THE PROPERTY OWNER'S AND CONTRACTOR'S SIGNATURES BELOW ARE REQUIRED AND MUST BE NOTARIZED

Property Owner Affidavit: I certify that all the information is accurate and complete. I certify that where required, all plans have been prepared by, or under the direct supervision of, a professional licensed by the state. I further certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed in accordance with the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for applicable independent trade work associated with the building permit. **Note:** If owner is applying for this permit as a contractor under F.S. 489.103 (and applicable Florida Building Code), said owner must personally appear at the City Building Department to sign this application form and submit a completed Owner Affidavit Form. OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building application is true and correct.

Owner Signature: _____ **Print Name:** _____

NOTARY of the State of _____ **County of** _____

The foregoing instrument was acknowledged before me this _____ day of _____ 20_____,
by _____ who is personally known to me or who has produced
_____ as identification.

Signature of Notary

[SEAL]

Contractor Affidavit: I certify that all the information is accurate and complete. I certify that where required, all plans have been prepared by, or under the direct supervision of, an engineer registered and licensed by the state. I further certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed in accordance with the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for applicable independent trade work associated with the building permit.

Contractor Signature: _____ **Print Name:** _____

NOTARY of the State of _____ **County of** _____

The foregoing instrument was acknowledged before me this _____ day of _____ 20_____,
by _____ who is personally known to me or who has produced
_____ as identification.

Signature of Notary

[SEAL]