

The use and presentation of this certificate is only valid at the “in progress” inspection for re-roof permits. This certificate does not apply to new construction.

- The contractor shall be allowed to tear off an existing roof and install or apply building paper/weatherizing products and final roof materials on up to 50% (MAX) of the roof structure. If more than 50% of the roof is covered at the time of the “in progress” inspection, the inspector will direct the roofing contractor on the location and extent of the roofing materials that must be removed.
- If the information on the certificate is found to be incorrect or false, the certificate is invalid and cannot be used. The roof must be uncovered, and the standard course of re-roof inspections will follow, including a tear-off inspection, sheathing inspection (as applicable), and a roof final inspection.
- If a certificate is not presented, or is incomplete, at the in-progress inspection, it will not be approved, and the inspection must be rescheduled. This will incur reinspection fees (per city code: 4.26.101).

Schedule inspection online: <https://www.cityofcapitola.gov/FormCenter/Building-Inspection-Request-Form-10/Request-a-Building-Inspection-49>

The preparer is legally responsible for signatures whether graphic, typewritten, or handwritten. DATE: ____/____/____

PERMIT # _____ APN _____ STRUCTURE ADDRESS: _____

C-39 Licensed Roofing Contractor Name: _____ CSLB LICIENSE #: _____

ADDRESS: _____ PHONE: (_____) _____ EMAIL: _____

Roof Framing Type: (Ex: 2' x 4' trusses) _____ Intervals: (Ex: 12" on center) _____

Sheathing: Existing Sheathing: _____ New Sheathing: _____ Skip Sheathing: _____

Sheathing Type (Ex: CDX) _____ Thickness (Ex: ½"): _____

Edge Nailing OC: _____ Field Nailing OC: _____

By signing below, you acknowledge and/or certify the following:

- The information you provided in this form is true and accurate.
- The roof substructure/substrate of the roofing material is sufficient in quality and condition to support the new roofing materials.
- You are a C-39 Licensed Roofing Contractor and certify under penalty of perjury that you have verified the existing conditions and/or made repairs or installations to the above described above building.
- You have read the “Conditions of Use” above, including the limitation that, by using this certificate, no more than 50% of the roof may be installed with new roofing materials.

Contractor Signature: _____ DATE: _____