

# Village of Coxsackie

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[www.villageofcoxsackie.com](http://www.villageofcoxsackie.com)



## MAYOR

Mark R. Evans

## TRUSTEES

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## Water/Sewer e-Billing Registration Form

The Village of Coxsackie is now offering a free water/sewer e-Billing option to customers with water/sewer billing accounts. With this service customers can opt out of receiving a paper bill through the mail and instead elect to receive a water/sewer bill notification via e-mail. We also allow the option to receive both e-bills along with the standard paper bill.

To get started, simply fill out and return the authorization form on the second page or email [nbereznak@villageofcoxsackie.com](mailto:nbereznak@villageofcoxsackie.com) with your full name(s), address(s) and account number(s). Customers may sign up more than one water/sewer billing account for e-Billing.

Choosing to sign up for e-Billing will not affect the way you pay your water/sewer bills. Customers will continue to have the following options for payment: Cash, Check, Debit/Credit, Online Banking and EFT.

If you ever decide to stop the E-Billing Notification service, simply e-mail your request to: [nbereznak@villageofcoxsackie.com](mailto:nbereznak@villageofcoxsackie.com) or contact the Village of Coxsackie Office at (518) 731-2718.

### PLEASE NOTE:

If you change your email address, you will be responsible for contacting the Village of Coxsackie Office with your new information. Non-receipt of your e-bill is not justification for late payment and penalties will apply, as well as standard non-payment water shut-off procedures.

All quarterly billings will be electronically delivered to the email address you provide by the 15<sup>th</sup> of Jan, Apr, July and Oct. If you do not receive your e-bill by these dates or have further questions about water/sewer e-billing, please contact the Village of Coxsackie Office at (518) 731-2718

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\*\*This information is being collected for the implementation of the Village of Coxsackie water/sewer e-billing project and to maintain customer contacts for Village of Coxsackie taxation, utilities and receivables. To protect your privacy this information will not be shared, traded or sold or used for any purpose other than that described above. The Village of Coxsackie Clerk can be reached at [nbereznak@villageofcoxsackie.com](mailto:nbereznak@villageofcoxsackie.com) or by Phone 518-731-2718

**Village of Cossackie Water/Sewer e-Billing Registration Form**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Utility Account #** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Other (Cell, Fax, Etc.):** \_\_\_\_\_ (Please specify type)

**Email Address:** \_\_\_\_\_

**E-Bill Only** \_\_\_\_\_ **Both E-Bill and Paper Bill** \_\_\_\_\_ (Mark preference with an X)

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **Customer ID:** \_\_\_\_\_