



TEMPORARY SIGN PERMIT

City of Rowlett
5702 Rowlett Road
Rowlett, TX 75089
972-412-6125

Office Use Only

Does this business have a current Certificate of Occupancy?

☐ Yes

☐ No

Project Address: _____

Application Date: _____

Business Name: _____

Applicant Name (Print): _____

Applicant Phone: _____

Applicant Email: _____

- ☐ **Attach a drawing and/or picture of the proposed temporary sign.**
- ☐ **Attach a site plan showing the location of the sign and distance from property lines, buildings, etc.**
- ☐ **One temporary sign may be displayed for a maximum of two weeks, up to six periods per calendar year with the exception of balloon/inflatable signs which are limited to a seven-day period and may be only one of the allowed six.**

Requested			
Period 1	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department
Period 2	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department
Period 3	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department
Period 4	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department
Period 5	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department
Period 6	Select one temporary sign type:		Sign Size
	☐ Banner	☐ Temporary Ground Sign	Sq Ft
	☐ Balloon/Inflatable		
		Beginning Date: ____ / ____ /202__	Expires: ____ / ____ /202__ To Be Completed by Planning Department

NOTICE TO APPLICANT: This permit is issued on the basis of information furnished in this application and on any submitted plans, and is subject to the provisions and requirements of the City of Rowlett Code of Ordinances and any other applicable ordinance. This permit is used only for the purpose of allowing construction of a building or structure conforming to the codes and ordinances of the City, regardless of information and/or plans submitted. The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of any ordinance of the City of Rowlett. Permits presuming to give authority to violate or cancel the provisions of any City of Rowlett ordinance or regulation shall not be valid.

I HEREBY ACCEPT ALL CONDITIONS HEREIN ABOVE MENTIONED AND CERTIFY THAT ALL STATEMENTS HEREIN RECORDED BY ME ARE TRUE AND CORRECT.

Applicant's Signature: _____

Date: _____