

APPLICATION FOR SOLICITOR, PEDDLER, AND CANVASSER PERMIT

FOR OFFICE USE ONLY	
APPLICATION DATE:	PERMIT NUMBER:
FEE AMOUNT: ☐ PAID	DATE PERMIT ISSUED:

The following information must be provided for this application to be considered for approval. Allow 30 days for approval. Proof of residency (driver's license, state I.D., etc.) must be provided as part of this application. Each representative ***must also provide*** two current photographs, maximum size 2" x 2".

Solicitor applicants must be fingerprinted at the Mundelein Police Department as part of this application. This application is not complete until fingerprints have been supplied to the Mundelein Police Department. Applicants must make an appointment for fingerprinting within one week of the date on this application. If an appointment is not made within this time, this application will be considered void and a new application must be submitted. The fee for fingerprinting and background check is \$28.25 per person, to be paid by cash, credit card, certified check, or money order made payable to the Village of Mundelein.

PART I – APPLICANT / ORGANIZATION TYPE			
☐ For-Profit – Ordinance No. 93-5-14 § 3 - Municipal Code Chapter 5.88.030			
☐ Not-for-Profit – Ordinance No. 93-5-14 § 6 - Municipal Code Chapter 5.88.060			
PART II – BUSINESS/ORGANIZATION INFORMATION (PLEASE PRINT)			
NAME OF BUSINESS:			
LOCAL ADDRESS:			
NATIONAL ADDRESS:			
PHONE NUMBER:			
EMAIL ADDRESS:			
TYPE OF BUSINESS/ORGANIZATION:			
PRODUCT SOLD / SERVICE PROVIDED:			
SUPERVISOR NAME:			
SUPERVISOR PHONE NUMBER:			
CHARITABLE SOLICITATION REGISTRATION NUMBER (FOR NOT-FOR-PROFIT APPLICATIONS ONLY):			
PART III – APPLICANT INFORMATION (PLEASE PRINT)			
NAME (FIRST MIDDLE LAST):			
PHONE NUMBER:			
EMAIL ADDRESS:			
DATE OF BIRTH:			
DRIVERS' LICENSE NUMBER:		ISSUING STATE:	
CURRENT ADDRESS:			
HOW LONG AT THIS ADDRESS? (IF LESS THAN THREE YEARS, LIST PREVIOUS ADDRESS):			
PREVIOUS ADDRESS:			

APPLICANT EMPLOYMENT INFORMATION			
DATES OF EMPLOYMENT:			
COMPANY NAME:			
COMPANY ADDRESS:			
DATES OF EMPLOYMENT:		POSITION/JOB TITLE:	
COMPANY NAME:			
COMPANY ADDRESS:			
DATES OF EMPLOYMENT:		POSITION/JOB TITLE:	
COMPANY NAME:			
COMPANY ADDRESS:			
DATES OF EMPLOYMENT:		POSITION/JOB TITLE:	
APPLICANT VEHICLE INFORMATION			
VEHICLE # 1		VEHICLE # 2	
YEAR / MODEL:		YEAR / MODEL:	
COLOR:		COLOR:	
LICENSE PLATE NUMBER:		LICENSE PLATE NUMBER:	
REFERENCES (ILLINOIS RESIDENTS ONLY)			
REFERENCE # 1			
NAME:			
ADDRESS:			
PHONE NUMBER:			
REFERENCE # 2			
NAME:			
ADDRESS:			
PHONE NUMBER:			
PART IV – SOLICITATION DETAILS			
NOTE: Permitted days and hours for solicitation are determined by Village Municipal Code Chapter 5.88.150.			
WHAT PERIOD OF WEEKS / MONTHS WILL YOUR ORGANIZATION BE SOLICITING IN MUNDELEIN? (NOT-FOR-PROFIT: NOT TO EXCEED SEVEN (7) DAYS)			
DAYS OF THE WEEK:		HOURS:	
GEOGRAPHICAL LOCATION(S) OF SOLICITATION:			
PURPOSE OF EVENT / USE OF PROCEEDS (NOT-FOR-PROFIT ONLY):			
PART V – PRIOR PERMITS			
DESCRIBE ANY PREVIOUS APPLICATION FOR PERMIT OR CERTIFICATE OF REGISTRATION SUBMITTED TO THE VILLAGE CLERK:			
DATE OF PREVIOUS APPLICATION:		☐ NOT APPLICABLE	
HAVE YOU EVER HAD A PERMIT OR CERTIFICATE REVOKED UNDER THIS OR ANY SIMILAR ORDINANCE? ☐ YES ☐ NO			
IF YES, PLEASE EXPLAIN:			

PART VI – REQUIRED ATTACHMENTS	
ALL APPLICATIONS	
☐ Proof of Residence - Copy of Driver's License / State ID ☐ Two current passport sized photographs	
NOT FOR PROFIT ONLY	
☐ Most recent financial statement ☐ Latest annual report filed with the Illinois Attorney General ☐ Illinois charitable solicitation registration documentation	
PART X - APPLICANT CERTIFICATION	
I certify that the information provided in this application is true and correct to the best of my knowledge.	
_____ SIGNATURE OF APPLICANT	_____ DATE