



City Staff to complete this section

PERMIT# _____

DATE SUBMITTED: _____

RESIDENTIAL/COMMERCIAL BUILDING PERMIT APPLICATION

REQUIREMENTS:

- Fees are based on Valuation of Work, and are to be paid after reviews, when the permit is ready for issuance.
- Plan Review fees are 65% of the Building Permit fee.
- \$6.50 is a required State fee for Residential Permits and \$25.00 for Commercial Permits.
- All drawings shall be to scale. A site plan with dimensions of all structures and distances from structures to lot lines, utility easements (U/E), etc. is required for all *applications. For interior remodel or new construction, a floor plan is required to show outlines of pertinent information such as existing/proposed rooms, plumbing, HVAC, windows w/ dimensions, etc. Construction Plans are also required for all remodel or new construction projects. Buildings shall be built to the current building code. **Not applicable for most residential re-roof applications.*
- Stormwater Review worksheets are required for any projects w/ additional square footage.
- A Valid City of Centralia Business License is required for all Contractors, as well as a Valid WA State Contractor's License. See our website <https://www.cityofcentralia.com/204/Community-Development>, for examples if needed.

Project Site Information:

Site Address or Tax Parcel No:

Permit Application Details:

Permit Type: ☐ Residential ☐ Commercial ☐ Industrial ☐ Duplex ☐ Multiple Units ☐ How Many

Type of Work being performed: (Check all that Apply)

Remodel ☐ Addition ☐ New Build ☐ Accessory Dwelling Unit/Mother-in-Law Quarters
Demolition ☐ Accessory Building/Pole Barn ☐ Re-roof* ☐ Mechanical ☐ Plumbing

Existing Use of Parcel:

☐ Residential ☐ Commercial ☐ Industrial ☐ Other:

****Was this structure built and/or remodeled pre-1978?** Yes ☐ No

Project Value

Labor and Materials (Fair Market Value): \$

Project Description (Please attach additional sheets if needed):

Applicant Information:

Name:

Address:

Phone:

Cell:

Email:

Property Owner Information

Check box if the Owner is the same as the Applicant: ☐

Name:

Address:

Phone:

Cell:

Email:

Contractor Information	Check Box if the Applicant/Owner is doing the work ☐
Contractor Company Name:	
Person Contact Name:	
Address:	
Phone:	Cell: Email:
L&I License #:	L&I Expiration Date:
Project Information:	
Who should we contact when the permit is ready or if more information is required?	
	Applicant Contractor
PLEASE READ CAREFULLY: By signing below, I agree to comply with all City, County and Building Laws and Ordinances. I acknowledge that the representations, in this application, are true and accurate. Any misrepresentations or errors herein are the sole responsibly of the applicant and shall in no way incur or accrue liability or obligation to enforcing officers or agents. The permit, once approved, becomes null and void if work on authorized construction is not commenced within 180 days, or if work is suspended or abandoned for a period of 180 days from the last inspection. A building inspection is required to verify construction is active and to complete the permit. I have established setbacks from property lines and accept complete responsibility that all structures comply with all code requirements. I have inspected all site improvements and found them to meet City Codes and agree to maintain improvements up to receipt of certificate of occupancy. SOLID WASTE DISPOSAL: The Centralia Municipal Code (CMC) and the Lewis County Code (LCC) prohibits any person from disposing of solid waste, generated or collected within Lewis County in a manner inconsistent with the processes described in CMC 6.08 and LCC 8.15. These codes require that all solid waste, collected or generated, within the City of Centralia and Lewis County, unless source separated recycling, must be disposed of at a Lewis County owned, operated, and permitted facility. In the City of Centralia that location is the Lewis County Transfer Station at 1411 South Tower Avenue. If you have any questions about the disposal of solid waste, please contact the Centralia Public Works Dept. at 360-330-7512 or the Lewis County Solid Waste Division at 360-740-1451 or 1-800-749-5980. By signing below, I convey that I have read, do understand, and will comply with these requirements for solid waste disposal. PRE-1978 STRUCTURES: ** For structures built and/or remodeled pre-1978, Contact the Washington State Dept. of Commerce Lead Paint Program at 360-586-5323 By signing this application, I establish that I am legally authorized to represent this property owner and agree to the terms within this application.	
SIGNATURE DATE:	
CHECK ONE: ☐ Owner ☐ Applicant ☐ Contractor ☐ Authorized Agent	

FOR OFFICIAL USE ONLY:	
Parcel No. _____	
Zoning: _____	In Floodplain? _____ Flood Zone: _____ FIRM Panel #: _____
Planning/Zoning Approved? Yes No Initials: _____ Date: _____	
Building Setbacks from Property Lines: Front: _____ Rear: _____ Side 1 or corner of lot: _____	
Side 2 or corner of lot: _____	

Submit to: avolk@cityofcentralia.com - With All Supporting Documents
Questions? Call, 360-330-7662