



***PROCEDURES FOR SEWER LINE INSTALLATION ON PRIVATE
PROPERTY AND PUBLIC SEWER SERVICE CONNECTION APPROVAL***

****Please send your completed form to buildingpermits@dallas-ga.gov****

Please print the following:

EMAIL FORM

*** Name Contractor/Company:** _____

*** Address:** _____

*** City:** _____ ***State:** _____ ***Zip:** _____

***Trenching Card #:** _____ **State Plumbing License #:** _____

1. The plumbing permit shall be appropriately marked for sewer installation, by a state licensed master plumber.
2. The sewer line approval affidavit shall be fully completed, submitted, and accepted by the City of Dallas prior to issuance of the Building Permit – Plumbing Permit. The Certificate of Occupancy and/or Completeness will be held by the city until an affidavit is completed, submitted, and accepted by the city if the affidavit is not present at time of inspection request.
3. The following (4) four conditions shall be completed on new construction installation. The final plumbing inspection will not be performed until all conditions are met.
 - a. A sewer cleanout shall be provided within the first (5) five feet but no more than (10) ten feet from the public right of way line and public sewer service connection point. (Georgia State Minimum Standard Plumbing Code; 708.1.2)
 - b. Sewer cleanouts shall not be located more than (100) one hundred feet apart measured from the upstream entrance of the cleanout. (Georgia State Minimum Standard Plumbing Code; 708.1.2)
 - c. The sewer line approval on private property affidavit is not attached to the plumbing permit.
 - d. The city's community development department has not received a physical on-site inspection request by the permit holder and conducted a visual inspection of the sewer line installation and connection to public sewer before covering.
4. The sewer line approval affidavit is not required if the permitter selects a visual inspection be conducted by the City of Dallas rather than by affidavit. The following conditions are required for a visual inspection by city staff:
 - a. The trench shall be properly excavated, shored, and/or sloped in accordance with OSHA regulations and the City of Dallas – Standard Specifications for Construction of Water Mains and Sanitary Sewers latest edition.
 - b. The sewer line trench shall remain open until the visual inspection is performed and completed.
 - c. The trench shall be covered and/or backfilled immediately upon completion of visual inspection in accordance with OSHA regulations and the City of Dallas – Standard Specifications for Construction of Water Mains and Sanitary Sewers latest edition.
5. Sewer upgrade/replacement installations shall require completion, submission, and approval of the sewer line approval on private property affidavit. The City of Dallas – Community Development Department, shall be notified when the sewer line is installed and covered so that the departments records are updated accordingly.



***AFFIDAVIT FOR SEWER LINE INSTALLATION ON PRIVATE PROPERTY
AND PUBLIC SEWER SERVICE CONNECTION APPROVAL***

Required Fields (*) – Affidavit will not be accepted unless all fields are complete.

*PERMIT #: _____ *DATE: _____

Affidavit for private property sewer line installation:

*Property Address: _____

*City: _____ *State: GEORGIA *Zip: _____

District: _____ Land Lot: _____

This affidavit is to certify compliance with the City of Dallas code of ordinance and development regulations. I/we hereby assume all responsibility and liability for the installation of the building sewer.

I/we further understand that it is my/our responsibility to ensure that the sewer line installed is in accordance with the most current edition of the Georgia State Minimum Standard Plumbing Code, adopted by City of Dallas. I/we release City of Dallas and its inspectors from any and all liability of any kind for damages, loss of property and for the building sewer not being installed in accordance with the most current edition of the Georgia State Minimum Standard Plumbing Code, adopted by City of Dallas.

I/we certify to the Building Official of the City of Dallas, that the sewer installation is/will be installed in compliance with the Georgia State Minimum Standard Plumbing Code, as adopted by the City of Dallas.

X _____, 20____
*Applicant Signature *Date:

State of Georgia; County of Paulding; I certify or attest that
this is a true and correct original affidavit of a record in the possession of:

_____, 20____
*Applicant Name: *Dated:

*Print Notarial Officer Name: *Stamp:

X _____
*Signature of Notarial Officer

*My commission expires: _____, 20____