

BOROUGH OF SHARON HILL
DELAWARE COUNTY PENNSYLVANIA

250 Sharon Avenue
Sharon Hill, PA 19079



Phone: 610-586-8200
Fax: 610-586-3991

RENTAL DWELLING APPLICATION
RENTAL PROPERTY REGISTRATION APPLICATION
TO LEASE OR RENT DWELLING, DWELLING UNIT OR ROOMING UNIT.

DATE: _____

FEE: \$200.00 FIRST UNIT, \$100.00 EACH ADDITIONAL UNIT

Please Note: Fee includes License, 1st inspection & 1 re-inspection.

Subsequent re-inspections & no shows will be \$75.00 Each

Inspections cancelled with less than 24 hours' notice will be counted as an inspection

Rental Property Address: _____

Property Owner Information

Property Owner(s): _____

Property Owner Address: _____
(P.O. Box not accepted)

Phone #: _____ Cell #: _____ Fax #: _____

Email Address: _____

Local Agent's Information

Property Manager(s): _____

Address: _____
(P.O. Box not accepted)

Phone #: _____ Cell #: _____ Fax #: _____

TENANT NAME(S) INFORMATION:

IMPORTANT: THE FOLLOWING MUST BE COMPLETED!

List all **ADULTS (over 18 yrs. of age)** that reside at the listed property, please include unit numbers if applicable.

***Years at property:** _____

_____ (First Name)	_____ (Last Name)	_____ (Apartment #)	_____ (Phone#)
_____ (First Name)	_____ (Last Name)	_____ (Apartment #)	_____ (Phone#)
_____ (First Name)	_____ (Last Name)	_____ (Apartment #)	_____ (Phone#)

* The applicant shall promptly inform the Department of Code in writing of any changes made to a property which alters the information provided in the applicant's registration. Registration Is Non-Transferable.

OFFICE USE ONLY

Date Received by Borough: _____ **Amount: \$** _____ **Check #** _____

Initial inspection

Re-inspection