



BUILDING DEPARTMENT

CONTRACTOR REGISTRATION

All Registrations EXPIRE on DECEMBER 31st each year

- ☐ RESIDENTIAL HOME IMPROVEMENT (CCO 1311) ☐ COMMERCIAL GENERAL CONSTRUCTION (CCO 1312)
☐ ELECTRICAL (CCO 1313) ☐ PLUMBING (CCO 1315) ☐ HVAC (CCO 1317) ☐ DEMOLITION (CCO 1319)
☐ FIRE SUPPRESSION ☐ FIRE MAIN ☐ FIRE ALARM

Applicant Name

Date

Applicant Mailing Address

Applicant Driver's License / ID # (provide photocopy)

Applicant Mailing City / State / Zip

O.C.I.L.B. / Ohio State Fire Marshall License # (photocopy)

Applicant Telephone #

Applicant Facsimile #

Applicant Cell #

Applicant email

Company Name

☐ Sole Proprietor ☐ Partnership _____
☐ LLC ☐ Corporation # Years in Business

Company Address

Company Telephone #

Company City / State / Zip

Company Facsimile #

Company Contact Name

Company Contact email

area of expertise (roofing, siding, remodel, etc.)

- ☐ Yes ☐ No Do the Lead Based Paint Poisoning Prevention regulations contained in the Code of Federal Regulations at 40 C.F.R. 745, Subpart E-Residential Property Renovation apply to your firm?

The undersigned applicant swears that the answers and statements on this application form, are true and correct to the best of the applicant's knowledge and belief.

Applicant Signature / Date

Subscribed and duly sworn to before me according to law, by
 the above-named applicant this ____ day of _____
 20 __ at County of _____ and State of _____

Signature of Notary

Commission Expires

MAKE CHECKS OR MONEY ORDER PAYABLE TO CITY OF CANTON



BUILDING DEPARTMENT

CONTRACTOR REGISTRATION REQUIREMENT CHECKLIST

All Registrations EXPIRE on DECEMBER 31st each year

It shall be the responsibility of the applicant to provide appropriate proof and documentation of the following requirements simultaneously with their application and in proper form or all information will be returned to you.

Please remember that ALL REQUIREMENTS FOR RENEWALS ARE DUE BY DECEMBER 31st of each year, or a late fee will be assessed.

CONTRACTOR REGISTRATION

- ☐ HOME IMPROVEMENT (CCO 1311)
- ☐ ELECTRICAL (CCO 1313)
- ☐ HVAC (CCO 1317)
- ☐ GENERAL (Commercial) CONSTRUCTION (CCO 1312)
- ☐ PLUMBING (CCO 1315)
- ☐ DEMOLITION (CCO 1319)
- ☐ Separate application **for each trade** completely filled out and **notarized. (Renewals, if any change of information)**
- ☐ Photocopy of current Driver's License or State issued ID.
- ☐ Photocopy of current Ohio Department of Commerce Contractor License issued by the O.C.I.L.B. for Electric, Plumbing and HVAC Contractors.
- ☐ A properly executed bond on the City of Canton's form with the ending date of December 31st, and signed on the principal line by the same person that holds the state certificate. The bond will also have to be signed by your insurance agent and sealed. (\$10,000.00 Surety Bond or \$50,000.00 Surety bond for General Construction Contractor)
- ☐ A Certificate of Compliance from the City of Canton Income Tax Department must be provided by the contractor. (Please contact the City of Canton Income Tax Department at 330-430-7900 or cantontax@cantonohio.gov)
- ☐ Proof of current Worker's Compensation even if you are self-employed.
- ☐ Current Certificate of Liability Insurance. (\$500,00.00; \$1,000,000.00 for General Construction Contractor)
- ☐ Certification for Lead-Based Paint Poisoning Prevention if applicable to your firm under the Code of Federal Regulations at 40 C.F.R. 745, Subpart E-Residential Property Renovation (Home Improvement and General Construction Contractor)
- ☐ \$225.00 **New Applicant Fee** and/or **Late Registration Renewal Fee** (received after December 31st).
- ☐ \$150.00 **Registration Renewal Fee** (received/postmarked by December 31st).

CONTRACTOR REGISTRATION

☐ FIRE SUPPRESSION ☐ FIRE MAIN ☐ FIRE ALARM

- ☐ Separate application **for each trade** completely filled out and **notarized. (Renewals, if any change of information)**
- ☐ Photocopy of current Driver's License or State issued ID.
- ☐ Photocopy of current Ohio Department of Commerce License issued by the Ohio Division of State Fire Marshal for Fire Suppression and Fire Alarm Contractors.
- ☐ A Certificate of Compliance from the City of Canton Income Tax Department must be provided by the contractor. (Please contact the City of Canton Income Tax Department at 330-430-7900 or cantontax@cantonohio.gov)

If you should have any questions, please do not hesitate to contact this department.

MAKE CHECKS OR MONEY ORDER PAYABLE TO CITY OF CANTON