

Village of Massena

OFFICE OF THE VILLAGE CLERK
Town Hall Building - Room 12, 60 Main Street, Massena, NY 13662
Telephone: (315) 769-8625 Extension 232 Fax: (315) 769-0257

APPLICATION FOR PARADE PERMIT

[REFERENCE: Code of the Village of Massena, Chapter 202 Parades, §202-2 Parade Permit Required.]

[NOTE: There are separate applications for **BLOCK PARTIES** and **SPECIAL EVENTS**.]

NAME/PURPOSE OF EVENT: _____

NAME OF ORGANIZATION

SPONSORING EVENT: _____

ADDRESS OF ORGANIZATION: _____

CONTACT NAME: _____

CONTACT TELEPHONE NUMBER: _____

DATE OF PARADE: _____ ASSEMBLY TIME: _____

SCHEDULED START TIME: _____ EXPECTED ENDING TIME: _____

PARADE ROUTE: _____

SPECIAL NEEDS / REQUESTS (i.e., street barricades, traffic detour requests, etc.):

APPLICANT _____ DATE: _____

Signature

TO BE COMPLETED BY VILLAGE OFFICE:

AUTHORIZED BY: _____ DATE: _____

Mayor

DATE VILLAGE PERMIT ISSUED: _____

VILLAGE LICENCE NUMBER: _____

cc: Police Department
Department of Public Works
Fire Department
Chamber of Commerce (Fax: 769-5295)

[Rev. 01/21/15]