



**Fire Department
Prevention Division**

Permit Requirements

Primary contact information must be complete and clearly stated on plans.

Incomplete applications will not be processed.

Guidelines & Forms

[Permit Submittal Guide](#)

[Fire Permit Declarations Form](#) is required for permit issuance.

Permit Fees

The Filing and Technology Fees are applied to each permit type. Plan Check Fees and Inspection Fees are project specific and vary for each permit.

Initial plan check fees cover the first hour of plan review. For plan review time over one hour, additional fees will be added.

Minimum inspection fees will be assessed prior to permit issuance. For projects requiring additional inspections, additional inspection fees will be added after permit issuance.

Permit Service Center

1947 Center St., 3rd floor
Berkeley, CA 94704
510-981-7500 TTY 6903

[FireSubmittals@BerkeleyCA.gov](#)

FIRE PERMIT APPLICATION

Project Information

Permit #:

Address:

Permit Types (*Select all that apply*):

Construction/Equipment Installation

Equipment Installation and Automatic Extinguishing Systems

Fire Alarm System and Gas Detection Systems

Fire Alarm System Two-Way ERCES Gas Detection System

Storage Tanks

Other:

Operational and Annual Permits

Operational Assembly Special Events and Temporary Use

Other:

Description
of Work:

Is work associated with a building permit? Yes No

Associated building permit number:

Applicant/Primary Contact Information:

Name:

Phone:

Address:

City, Zip:

Email:

Contractor Information

Same as Applicant

Name:

Phone:

Company:

Bus Lic #:

State Lic #:

Lic. Class:

Address:

City, Zip:

Email:

Owner Information:

Same as Applicant

Name:

Phone:

Address:

City, Zip:

Email:

Qty	Fee Item	Fee	Code
Submittal and Plan Check Fees			
1	Filing Fee ^a	\$62.50	FF260
1	Technology Fee ^a	5%	FF530
	Additional Plan Check Fee ^b	\$500	FF160
	Additional Inspection Fee ^b	\$500	FF330

Equipment Installation & Automatic Extinguishing Systems			
	Automatic Sprinklers ≤ 20	\$250	FF870
	Automatic Sprinklers > 20	\$500	FF860
	Chemical Suppression Syst.	\$500	FF850
	Underground Fire Service Lateral	\$500	FF880
	Fire Pump & Related Equipment	\$500	FF290
	Standpipe Systems	\$500	FF1200
	Emergency Responder Communication System	\$500	FF1480
	Energy Storage Systems	\$500	FF670

Fire Alarm and Gas Detection Systems			
	Total Initiation Devices		FF270
	• 0 - 11 Devices	\$500	
	• 12 - 30 Devices	\$750	
	• 31 - 49 Devices	\$1,250	
	• 50+ Devices	\$1,500	

Storage Tanks^c			
	Above Ground Tanks (install, alter, remove)	\$250	FF450
	Underground Tank Removal	\$500	FF460

Qty	Fee Item	Fee	Code
Operational			
	Compressed Gases	\$500	FF740
	Energy Storage Systems	\$500	FF660
	Flammable & Combustible Liquids	\$250	FF1220
	Hazardous Materials	\$500	FF1010
	High-Piled Storage	\$500	FF320
	Pyrotechnic Special Effects Material	\$500	FF1320
	Repair Garages & Motor Fuel-Dispensing Facilities	\$500	FF1180
	Spraying or Dipping	\$500	FF1630

Assembly			
	Place of Assembly < 300	\$500	FF1610
	Place of Assembly ≥ 300	\$750	FF1620

Special Events and Temporary Use			
	Temp Pkg < 15 cars Temp	\$250	FF1130
	Pkg ≥ 15 cars	\$500	FF1140
	Tent & Membrane Structures	\$500	FF540
	Fireworks - Public Display	\$1,500	FF830
	Hot Work Operations (non-roof)	\$500	FF1560
	Hot Work Operations (roof coverings)	\$125	FF920
	Open Flames & Candles (assembly, restaurant, bar)	\$250	FF1600

- a The filing fee and technology fee are one-time fees assessed per permit. All other fees are minimum hourly or base fees.
- b Fire inspection fees are billed at a rate of (\$125 per 15 mins). Additional Fire inspection time will be assessed at the discretion of the fire inspector. (FF330)
- Additional/Overtime Inspection (FF1430) - 2 hr minimum \$500 x 2 = \$1000
 - After-Hours/Call Back Inspection (FF1440) - 4 hr minimum \$500 x 4 = \$2000
 - Additional plan check and inspection fees may apply for plan review that exceeds the first hour base fee.
- c A separate Toxics permit is required for storage tank installation and/or removal. Contact the Toxics Management Division for permit application information, at toxics@berkeleyca.gov or (510) 981-7460.
- d This form is not a complete list of construction and operational fire permits.