

**POLICY GUIDELINES AND SUBMITTAL REQUIREMENTS for CHILD
DAY CARE FACILITIES**

As required by Bureau Veritas North America, Inc.

ALL INFORMATION MUST BE FILLED IN, CHECKED OR MARKED N/A

- ☐ Building Permit Application.
- ☐ Local Municipal Approval
- ☐ Two sets of Building Floor plans showing all floors. Plans must be in ink.
- ☐ Building Plans must include all applicable information contained below:

Child Day Care Facility - A dwelling unit where child day care services are provided for less than 24 hours for 4 to 12 children, which is in a Residential Occupancy if the dwelling unit is used primarily as a private residence and the provision of day care services is accessory to the principal use of the dwelling unit as a residence.

A. A day care facility, which provides day care services to 4-6 children shall comply with all of the following:

- ☐ 1. Have a smoke detector on each floor and in the basement. The smoke detector shall be powered by a nonreplacable, UL approved lithium battery that is warranted for a minimum 10 years and should sound an alarm when activated that is audible to persons in the unit's indoor child care space with all intervening doors closed. Where this type of detector is utilized, the unit owner of this detector shall keep the proof and date of purchase of the detector in the unit's fire drill logs.
- ☐ 2. Have a portable fire extinguisher rated for Class B Fires in the kitchen and other cooking areas.
- ☐ 3. Meet the exiting requirements for a Residential Occupancy and licensure under 55 Pa. Code Chapter 3290 (relating to family child day care homes).

(Continued)

B. A day care facility that is a Residential Occupancy, which provides day care services to 7-12 children shall comply with all of the following:

- ☐ 1. Have an interconnected smoke detector system
- ☐ 2. Have a fire extinguisher rated for Class B fires in the kitchen and other cooking areas.
- ☐ 3. Meet the exiting requirements for a Residential Occupancy and licensure under 55 Pa. Code Chapter 3280 (relating to group child day care homes).

C. All other child day care facilities shall be classified under Chapter 3 of the "International Building Code." The facilities shall meet all Uniform Construction Code standards for these occupancy classifications.

Fee Schedule:

Fees are \$50.00 per man-hour of time accrued. Minimum charge is \$100.00.

CERTIFICATION/AFFIDAVIT FORM

Building Address _____

Building Owner Name _____

Owner Address _____

The undersigned hereby certifies that he/she has obtained the building owners permission to proceed with this project.

Signature _____

Address _____ Date _____

3/20/06

THIS COMPLETED FORM MUST BE TURNED IN WITH PLANS

Permit No. _____

Bureau Veritas North America, Inc.

PERMIT APPLICATION

For questions or to submit your paperwork, please contact the office nearest you
(locations attached)

Township or Borough: _____ Date: _____

Work Site Address: _____
(street) (city) (state) (zip)

Owner/Applicant: _____ Phone: _____

Mailing Address: _____
(street) (city) (state) (zip)

Contractor: _____ Phone: _____

Contractor Address: _____
(street) (city) (state) (zip)

TYPE OF WORK (Please check either "Residential" or "Commercial" below and provide all information requested)

☐ Residential Project: Description _____ Cost \$ _____

New Bldg. Square Footage All Floors: _____ (not including garage)

Finished Basement Square Footage (if applicable) _____

Office Use Only

Use Group _____ Construction Type _____ Code Used _____

☐ Commercial Project: Description _____ Cost \$ _____

☐ New Building ☐ Existing Building New Bldg. Square Footage All Floors: _____

Use Group _____ Construction Type _____ Occupancy Load _____ Code Used _____

I hereby certify that the proposed work is authorized by the owner of record and that I am or have been authorized to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Print Name _____

Signature _____ Date _____

OFFICE USE ONLY

Building Plan Review Date: _____

☐ Approved

☐ Not Approved

Plan Reviewer: _____

Permit Fee: \$ _____

OVER

RIDGWAY BOROUGH MUNICIPAL PRIOR APPROVALS

(To ensure that all local ordinances are complied with, this form must be completed by the applicant and signed by a Municipal Official prior to the issuance of a building permit by Bureau Veritas North America, Inc.)

Applicant/Property Owner: _____ Phone: _____

Mailing Address: _____

Contractor: _____ Phone: _____

Address: _____

Project Cost: \$ _____

Please check one below:

☐ Residential Project: Description _____ Size: _____

☐ Commercial Project: Description _____ Size: _____

Work Site Address: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature: _____ Date: _____

APPLICANT MUST HAVE BOROUGH COMPLETE THE FOLLOWING:

Site Located Within Flood Plain? _____ Zoning Type _____

Type of Sewage: _____ (Approval Attached) Not Applicable

Type of Water: _____ (Approval Attached) Not Applicable

Road Occupancy Permit: _____ (Approval Attached) Not Applicable

Stormwater Management: _____ (Approval Attached) Not Applicable

I hereby certify that this application is in compliance with all relevant ordinances of Ridgway Borough and therefore eligible for Municipal approval.

Date Approved/Issued: _____

Borough Officer/Secretary: _____

DIRECTION FORM

ADDRESS OF PROJECT _____

BETWEEN _____ AND _____
(cross street) (cross street)

PLEASE PROVIDE DETAILED INSTRUCTIONS ON HOW TO GET TO THE CONSTRUCTION LOCATION:

TO BE INCLUDED WITH EVERY BUILDING PERMIT APPLICATION



Bureau Veritas Office Locations - Pennsylvania

Western Pennsylvania	Eastern Pennsylvania
Armstrong Office	Broomall Office
204 Butler Road, Suite 3	790A Parkway Drive
Kittanning, PA 16201	Broomall, PA 19008
P: 724.548.1414	P: 877.392.9445
F: 724.548.1403	F: 877.392.9444
Brookville Office	Pocono Office
1514 Route 28	5510 Memorial Drive
Brookville, PA 15825	Tobyhanna, PA 18466
P: 814.849.2448	P: 570.894.2801
F: 814.849.0825	F: 570.894.2986
Huntingdon Office	Wyoming Office
10773 William Penn Highway, Suite D	184 Keiserville Road
Huntingdon, PA 16652	Tunkhannock, PA 18657
P: 814.643.3480	P: 570.836.7196
F: 814.643.3766	F: 570.836.5967
Mifflin Office	
821 Electric Avenue, Suite C	
Lewistown, PA 17044	
P: 717.242.0992	
F: 717.242.4391	
Somerset Office	
451 Stoystown Road, Suite 105B	
Somerset, PA 15501	
P: 814.701.2181	
F: 814.701.2182	