

CITY OF CALEXICO * ENGINEERING/DEVELOPMENT SERVICES DEPARTMENT
608 HEBER AVENUE * CALEXICO, CA 92231 * TEL: (760) 768-2160 * FAX: (760) 768-0992

APPLICATION FOR ENCROACHMENT PERMIT

Name of Business: _____

Applicant's Name: _____

Telephone: _____

Project Location: _____

Permit No: _____

Date: _____

Issued By: _____

Approved By: _____

Inspected By: _____

INSPECTION LOG

The applicant hereby applies for permission to excavate construct and/or otherwise encroach in public right-of-way of the City of Calexico to perform the following work:

(Attach two copies of drawings)

The applicant agrees to do the work in accordance with the City of Calexico rules, regulations and their reference and Standard specifications. Work will be subject to inspection and approval by the City of Calexico. **Please call 24 hours in advance to schedule an inspection at (760) 768-2160.**

STATEMENT OF ACCEPTANCE OF THE CONDITIONS FOR ISSUANCE OF PERMIT:

I have read and understand each of the conditions set forth for the issuance of the Encroachment Permit on behalf of _____ and being duly authorized to do so; I accept the encroachment permit subject to these conditions.

Name of Applicant/Owner

Signature of Applicant/Owner

Date

ENCROACHMENT PERMIT FEES (Check Type)

RESIDENTIAL / COMMERCIAL & INDUSTRIAL / UTILITY

\$500.00

\$900.00

\$500.00

____ Concrete Work (Driveways, sidewalks, curb & gutter)

____ Excavation (Trenches, sub-grade & grading)

____ Asphalt Paving

____ Other _____

IMPORTANT NOTICE: Section 4216/4217 of the Government Code required a Dig Alert Identification Number to be issued before a "Permit to Excavate" will be valid. For your Dig Alert Identification Number call Underground Service Alert TOLL FREE 1-800-422-4133 (Call two (2) working days before you dig).

HAVE A COPY OF THE PERMIT AT SITE

GENERAL PROVISIONS

1. LIMITS OF WORK

This permit is to be strictly construed and no work other than that specifically mentioned above is authorized hereby.

2. COMPLIANCE

The party to whom this permit is granted shall comply with all City of Calexico ordinances, rules and regulations and with all provisions made herein under.

3. VALIDITY

No permit shall be valid unless assented to the City duly authorized agent or his representative and in case any party assenting to said permit is not duly authorized agent, said party shall be personally liable.

4. RESPONSIBILITY FOR ACCIDENTS

The permittee shall be responsible for any and all liability for damage proximately caused by any of the work herein permitted or proximately caused by the permittee's failure to perform this obligation under the permit. In the event a suit is made against the City of Calexico or any department, officer, or employee thereof, for damages arising out of said work or failure, the application shall and by acceptance of this permit does agree to defend, indemnify and hold them and each of the harmless there from.

5. EXPENSES

All fees and expenses incurred by the City of Calexico representative or other City officer or employee occasioned directly or indirectly by the granting of this permit shall be paid by the permittee.

6. LIABILITY FOR DAMAGES (See Attachment 1)

7. INSURANCE (See Attachment 2)

TECHNICAL PROVISIONS

8. TRAFFIC CONTROL

The permittee shall be responsible to provide, maintain, and install traffic control signs, lights, flagmen and other devices during working and non-working hours; to protect his work, and excavations and to protect vehicular and pedestrian traffic passing through or near his work area, in accordance to the "State of California Manual of Traffic Control for Construction and Maintenance Work Zones" as published by the State of California Department of Transportation (Caltrans). El Centro office phone number is (760) 352-2071.

9. APPROVALS

All work to be performed and all materials to be furnished for the completion of the work call for in this permit and its approval drawings, shall be subject to the inspection and approval of an authorized representative of the City of Calexico and shall not be covered, buried or otherwise concealed until such work has been so inspected and approved.

10. INSPECTION NOTICE

The permittee shall have no less than 24 hours notice to the City of Callexico for the inspection of work. Phone number is (760) 768-2160 from 7:00 am to 4:30 p.m., Monday through Friday.

11. REFERENCE STANDARDS

All work to be performed and all materials to be furnished to the completion of the work for in this permit and its approval drawings shall conform to the standards and reference specifications of the City of Callexico, applicable according to the work being done.

12. NON-COMPLIANCE

In case the permittee is failing to comply with any of the aforesaid ordinance, rules, regulations, standards and provisions implicated by this permit or failing to do the work within a reasonable time, or in case in the judgment of the City of Callexico representative, the public necessity required that any excavation or other work be immediately filled up or complete, then, said representative hereby that right to fill up or indicate to fill up such excavation or take charge of such work, all the expense of the permittee.

ENCROACHMENT PERMIT
ATTACHMENT 1

LIABILITY FOR DAMAGES

The permittee is responsible for all liability for personal injury or property damages which may arise out of work herein permitted or which may arise out of failure on the permittee's part to perform his obligations under this permit in respect to maintenance of resulting from defects or obstructions or from any case whatsoever during the progress of the work at any subsequent time of work is being performed under the obligation provided and contemplated by the permit.

By acceptance of receipt of the encroachment permit, the permittee agrees to indemnify and save harmless the City of Calexico, and all officers, agents and employees thereof, including but not limited to the City of Calexico, and the Director of Public Works, from all claims, suits or actions of every name, kind and description brought for or on account of injuries to or death of any person, including but not limited to the permittee, persons employed and /or contracted by the permittee, persons acting on behalf of the permit, or arising out of the failure on the permittee's part to perform his obligations under any permit in respect to maintenance or any other obligations resulting from defects or obstruction, or from any cause whatsoever during the obligations provided and contemplated by the permit, except as otherwise provided by statute. The duty of the permittee is to Indemnify and save harmless includes the duties to defense as set forth in Section 2778 of the California Civil Code. The permittee waives any and all rights to any type of express or implied indemnify against the City of Calexico, its officers or employees.

It is the intent of the parties that the permittee will indemnify and hold harmless that the City of Calexico, its offices and employees from and all claims, suits or actions as set forth above regardless of the existence or degree of fault or negligence, whether active or passive, primary or secondary, on the part to the City of Calexico, its offices, agents and employees or the permittee, persons, employed and/ or contracted by the permittee or person acting on behalf of the permittee.

RESPONSIBILITY FOR DAMAGES

The City of Calexico and all officers, agents and employees thereof, including but not limited to the City Council and the Director of Public Works, shall not be answerable or accountable in any manner: For injury or the death of any person, including but not limited to the permittee, person employed by the permittee, person acting on behalf of the permittee; or for damages to the property from any cause which have been prevented by the permittee.

ENCROACHMENT PERMIT
ATTACHMENT 2

INSURANCE

This permit shall not be effective for any purpose unless and until the permittee files which the grantor, and insurance policy which shall have limits in the amount of no less than (\$1,000,000.00) and deductible amount of no greater than one thousand dollars (\$1,000.00). **The City of Calexico, its officers, agents and employees shall be expressly listed as named insured under this insurance policy and shall provide coverage for general negligence claims and for claims of errors and omissions.** The permittee shall be responsible for keeping this insurance policy in full force and effect until final completion of the work contemplated in the request for an encroachment permit. The cost of any and all premiums for this insurance coverage **may not be canceled with thirty (30) days written notice to the Director of Public Works of the City Of Calexico.**

STATEMENT OF ACEPTANCE OF THE CONDITIONS FOR ISSUANCE OF THE ENCROACHMENT PERMIT:

I have read and understand each of the conditions set forth for the issuance of the encroachment permit on behalf of _____ and being duly authorized to do so, I accept the encroachment permit subject to these conditions.

Signature of Owner

Date

Print Name

IMPORTANT NOTICE: Section 4216/4217 of the Government Code requires a Dig Alert Identification Number be issued before a "Permit to Excavate" will be valid. For your Dig Alert Identification Number call Underground Service Alert TOLL FREE 1-800-422-4133 (Call to (2) working days before you dig).

Amount may vary depending on type of project.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CG 20 10 11 85

ADDITIONAL INSURED-OWNERS, LESSEES OR CONTRACTOR (form B)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART SCHEDULE

Name of person or Organization:	City of Calexico 608 Heber Avenue Calexico, CA 92231
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(If not entry appears above, information required to complete this endorsement will be shown in the declared application to this endorsement.

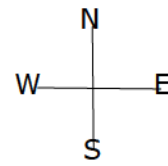
WHO IS AN INSURED (Section II) is amended to include as an insured the person of organization shown Schedule, but only with respect to liability arising, but of "your work" for that insured by or for you.

CERTIFICATE OF LIABILITY INSURANCE

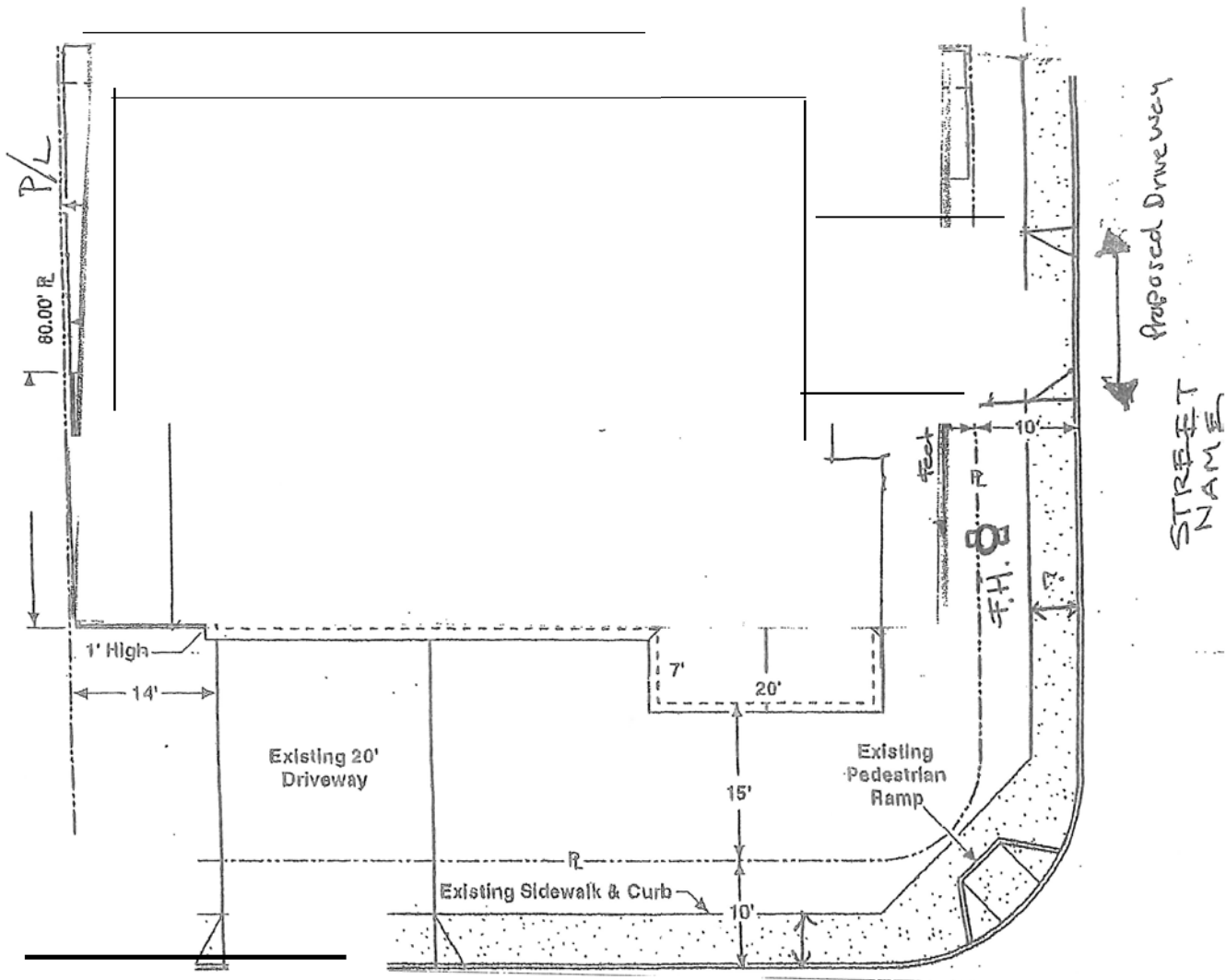
Producer Heffernan Professional Practice Insurance License No 056249 9 Hutton Centre Dr., Suite 500 Santa Ana, CA 92707				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND COVERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, ENTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
Insurer Laguna Mountain Environmental, Inc. 7969 Engineer Rd, Suite 208 San Diego, CA 92111				INSURERS AFFORDING COVERAGE				
				INSURER A: United States Fidelity & Guaranty Company				
				INSURER B: St. Paul Fire & Marine Insurance Company				
				INSURER C: Zurich American Insurance Company				
				INSURER D:				
				INSURER E:				
COVERAGES THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INS LTR	TYPE OF INSURANCE			POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY			A1561F123	03/01/15	03/01/16	EACH OCCURRENCE	\$1,000,000
	X	COMMERCIAL GENERAL LIABILITY					FIRE DAMAGE (Any one fire)	\$1,000,000
		CLAIMS MADE	OCCUR				MED EXP (Any one person)	\$10,000
	X	BROAD FORM					PERSONAL & Adv INJURY	\$1,000,000
	X	BLANKET CONTRACTUAL					GENERAL AGGREGATE	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS-COMP/OP AFF	\$2,000,000
		POLICY	PRO-JECT				LOC	
A	AUTOMOBILE LIABILITY				03/01/15	03/01/16	COMBINE SINGLE LIMIT (Ea. accident)	\$1,000,000
		ANY AUTO					BODILY INJURY (Per person)	\$
		ALL OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
		SCHEDULED AUTOS						\$
	X	HIRED AUTOS						\$
	X	NON-OWNED AUTOD						\$
	X	NO COMPANY OWN AUTOS						\$
	GARAGE LIABILITY							
		ANY AUTO					AUTO ONLY- EA ACCIDENT	\$
							OTHER THAN EA OCCR AUTO ONLY AGG	\$
	EXCESS LIABILITY						EACH OCCURRENCE	\$
		OCCUR	CLAIMS MADE				AGGREGATE	\$
		DEDUCTIBLE						\$
		RETENTION \$						\$
								\$
B	WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY				03/01/15	03/01/16	X WC STATUTORY LIMITS	\$
							EEL EACH ACCIDENT	\$1,000,000
							E.E. DISEASE- EA EMPL	\$1,000,000
							E.L DISEASE POLICY LM	\$1,000,000
C	OTHER Professional Liability				03/01/15	03/01/16	Each Claim \$1,000,000 Aggregate \$1,000,000	
DESCRIPTION OF OPERATION: Professional Liability - Claims made form, Aggregate limit policy. Defense costs included within limit of liability. Certificate Holder in names as Additional Insured with respect to General Liability per attached endorsement * 10 days NOC for non-payment of premium.								
CERTIFICATE HOLDER		Y	ADDITIONAL INSURED;	INSURER	A	CANCELLATION		
			LETTER					
City of Calexico 608 Heber Avenue Calexico, CA 92231 USA					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUIN INSURER WILL ENDEAVOR TO MAIL *30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENS OR REPRESENTATIVES.			
								AUTHORIZED REPRESENTATIVE

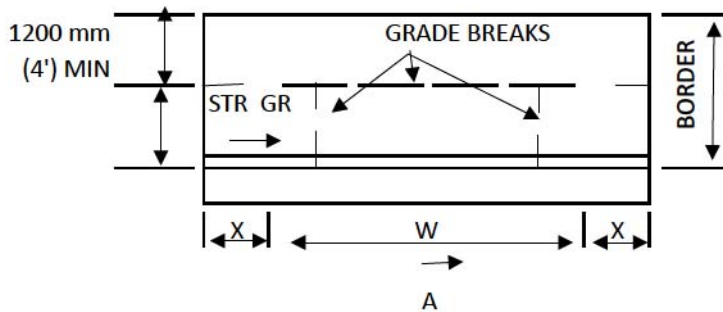
Encroachment Permit for Home Driveways

Submit a clear and legible drawing
 Show Street names and property lines
 Show fire hydrant and their locations
 Show North arrow and scale
 Show all dimensions (driveway width, sidewalk, distance to the property line and corner)
 Show existing and proposed driveway

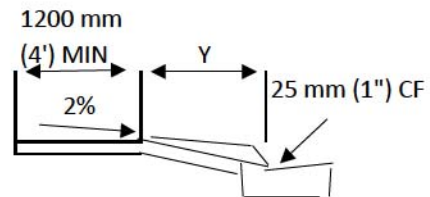


86 P/L





TYPE A

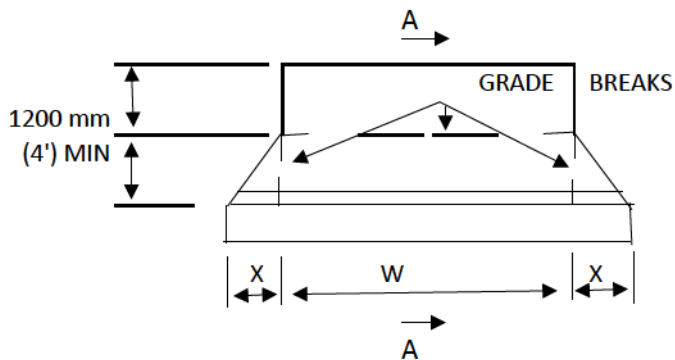


SECTION A - A

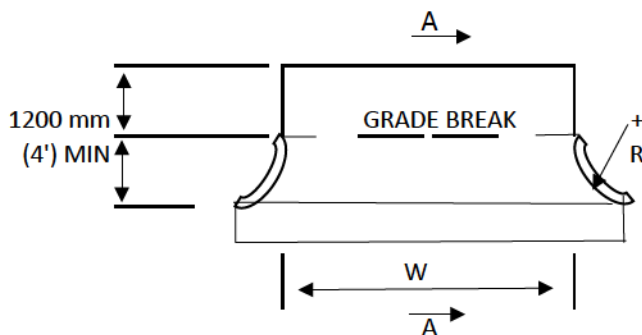
CURB FACE, mm	X, mm	Y, mm
150 (6") or less	900 (3' - 0")	1200 (4' - 0")
175 (7")	1050 (3' - 6")	1425 (4' - 9")
200 (8")	1200 (4' - 9")	1700 (5' - 8")
225 (9")	1350 (4' - 6")	1950 (6' - 6")
250 (10")	1500 (5' - 0")	2175 (7' - 3")
275 (11")	1650 (5' - 6")	2400 (8' - 2")
300 (12")	1800 (6' - 0")	2625 (8' - 9")

NOTES:

1. RESIDENTIAL DRIVEWAYS SHALL BE 100 mm (4") THICK PCC.
2. COMMERCIAL DRIVEWAYS SHALL BE 150 mm (6") THICK PCC.
3. WEAKENED PLANE JOINTS SHALL BE INSTALLED AT BOTH SIDE OF A DRIVEWAY AND AT APPROXIMATELY 300 mm (10') INTERVALS.
4. CURB FOR TYPE C DRIVEWAY SHALL BE INTEGRAL AND MATCH ADJACENT CONSTRUCTION.
5. REFER TO LOCAL DEVELOPMENT REGULATIONS FOR AMERICANS WITH DISABILITIES ACCESS REQUIREMENTS AND MAXIMUM PERMITTED DRIVEWAY WIDTHS.
6. DIMENSIONS SHOWN ON THIS PLAN FOR METRIC AND ENGLISH UNITS ARE NOT EXACTLY EQUAL VALUES. IF METRIC UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE METRIC VALUES. IF ENGLISH UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE ENGLISH VALUES.



TYPE B



TYPE C

AMERICAN PUBLIC WORKS ASSOCIATION - SOUTHERN CALIFORNIA CHAPTER

PROMULGATED BY THE PUBLIC
WORKS STANDARDS
INC. GREENBOOK COMMITTEE 1984
REV. 1996

DRIVEWAY APPROACHES

USE WITH STANDARED SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION

STANDARD PLAN
METRIC
110 - 1
SHEET 1 OF 1

Figure 6C-2. Types of Tapers and Buffer Spaces

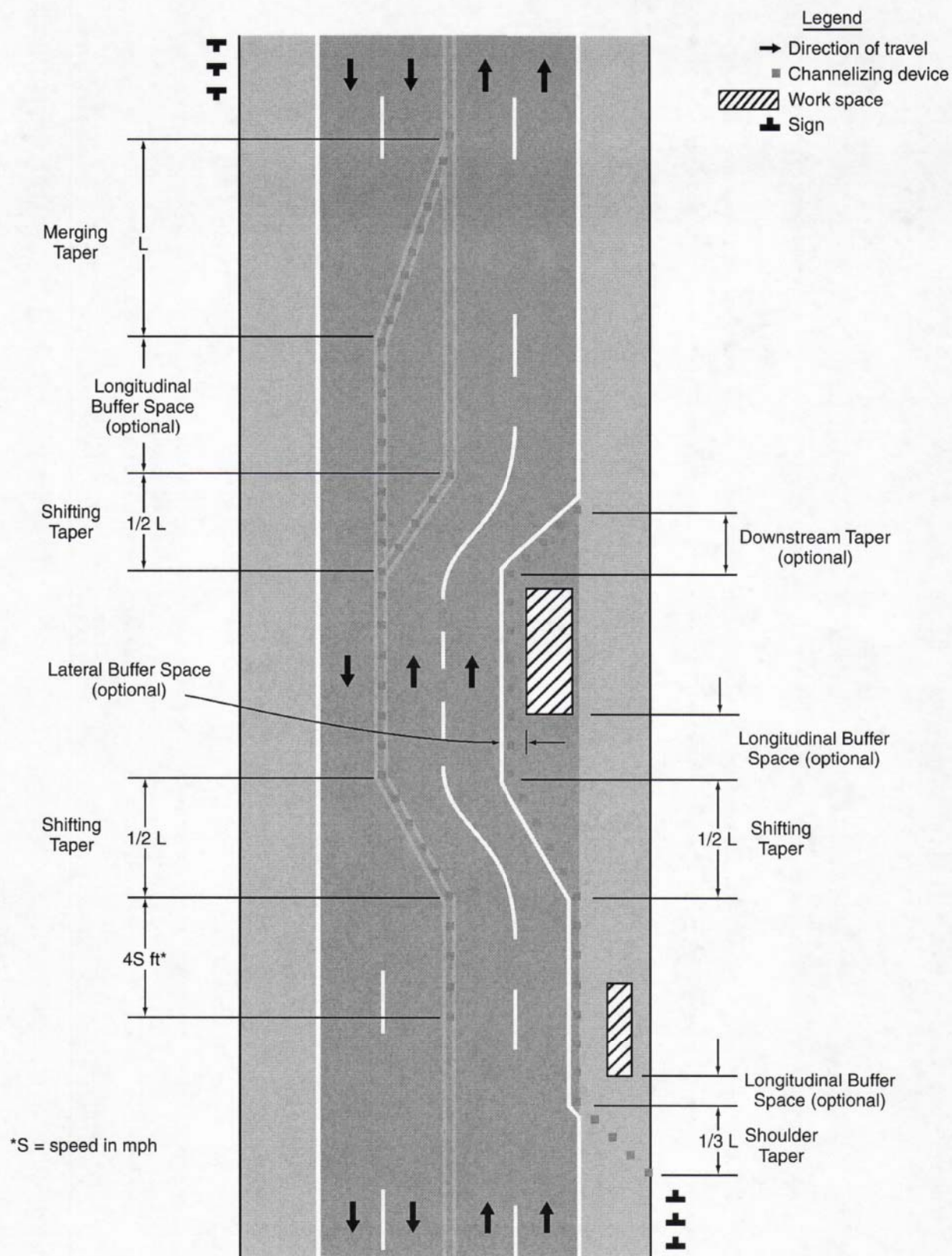


Table 5-1
Guidelines for Length of Longitudinal Buffer Space¹

English Measurements		Metric Measurements	
Speed In Miles Per Hour*	Length of Buffer Space (feet)	Speed In Kilometers Per Hour*	Length of Buffer Space (meters)
20	35	30	10
25	55	40	17
30	85	50	28
35	120	60	43
40	170	70	62
45	220	80	84
50	280	90	106
55	335	100	136
60	415	110	170
65	485		
70	585		

* Posted speed, off-peak 85th percentile speed prior to work starting, or the anticipated operating speed.

¹Based upon American Association of State Highway and Transportation Officials (AASHTO) braking distance portion of stopping sight distance for wet and level pavements. This AASHTO document also recommends adjustments for the effect of grade on stopping and variation for trucks.

Table 5-2

Taper Length Criteria for Temporary Traffic Control Zones

<u>Type of Taper</u>	<u>Taper Length</u>
<u>Upstream Tapers</u>	
Merging Taper	L Minimum
Shifting Taper	1/2 L Minimum
Shoulder Taper	1/3 L Minimum
Two-Way Taper	30 meters (100 feet) Maximum
<u>Downstream Tapers</u>	
(Use if optional)	30 meters (100 feet) Minimum

Formula for Taper Length 'L'

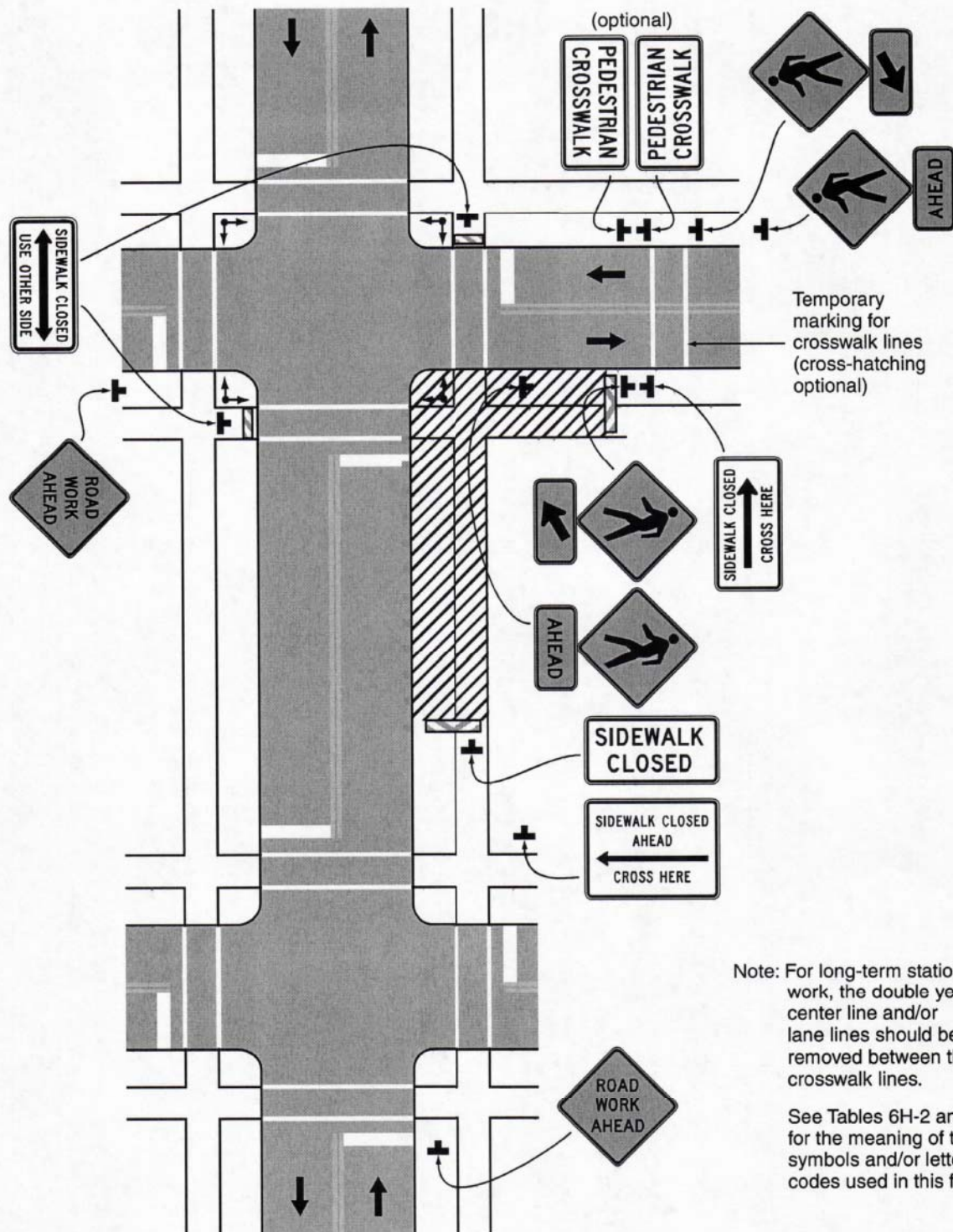
(For State Highways, see Traffic Control Systems in the Caltrans Standard Plans.)

<u>English</u>	<u>Metric*</u>
$L = \frac{WS^2}{60}$ (40 mph or less)	$L = \frac{WS^2}{150}$ (65 km/h or less)
$L = WS$ (45 mph or greater)	$L = 2 WS$ (70 km/h or greater)
L = Taper Length in feet	L = Taper Length in meters
W = Width of Offset in feet	W = Width of Offset in meters
S = Speed in mph	S = Speed in km/h

S = Posted speed, off-peak 85th percentile speed prior to work starting, or the anticipated operating speed.

* The metric formulas result in larger values due to a rounding off of the constant in covering the English formula to a Metric Formula.

Figure 6H-29. Crosswalk Closures and Pedestrian Detours (TA-29)



Typical Application 29

Crosswalk Closures and Pedestrian Detours

1. Only the traffic control devices controlling pedestrian flows are shown. Other devices may be needed to control traffic on the streets. Use lane closure signing on ROAD NARROWS signs, as needed.
2. Street lighting should be considered.
3. For nighttime closures, Type A flashing warning lights may be used on barricades supporting signs and closing walkways. Use Type C steady-burn lights on channelizing devices separating the work space from vehicular traffic.
4. Pedestrian traffic signal displays controlling closed crosswalks should be covered or deactivated.
5. Parking should be prohibited in advance of midblock crosswalks.

Lane Closure on Divided Highway

1. This procedure also applies when work is being performed in the lane adjacent to the median on a divided highway. Under these conditions, LEFT LANE CLOSED signs and the corresponding Lane Reduction symbol signs shall be used.
2. When a side road intersects the highway within the temporary traffic control zone, additional traffic control devices shall be erected, as need.
3. Longitudinal dimensions may be adjusted slightly to fit field conditions.
4. All vehicles, equipment, workers, and their activities should be restricted to one side of the pavement.