

Application Requirements for obtaining a Demolition Permit

A Demolition permit is necessary prior to the complete or partial demolition of any commercial or residential building or structure. For questions regarding demolition permits and procedures, please contact the Building Department at 248-530-1850.

REQUIREMENTS FOR RESIDENTIAL DEMOLITION

The owner or the owner's agent must provide the following items at the time of submittal for application for demolition along with all applicable fees:

- I. Approved disconnect notices from the following utilities:
 - Disconnect notice from DTE for electrical service.
 - Disconnect notice from Consumers Energy for gas service.
 - Written verification indicating that telephone and cable lines will be disconnected at the time of demolition.
 - Water disconnect and meter removal. See application: [WATER DISCONNECT APP.](#)

- II. Construction documents:
 - A survey of the property showing the proposed structure(s) to be demolished.
 - Verification of written notice to adjoining property owners notifying them of your intent to demolish the structure(s) at this property. Please provide our department with the addresses which have been notified.
 - A 4" X 6" color photograph of the front, back, and both sides of the house you propose to demolish is required.
 - Asbestos Survey Report and clearance letter (as required by the State)

- III. A letter of intent discussing the following requirements explaining how they will be completed and maintained.
 - Rigid fencing will be installed around the entire lot; the front fencing will be back a minimum of 1 foot from the sidewalk.
 - Silt fencing will be buried 6 inches around the perimeter of the property inside the rigid fencing.
 - The property address will be posted on the construction fencing.
 - Sidewalks will be kept clear for passage at all times during demolition or a Sidewalk Obstruction permit obtained from the City Engineering Division.
 - Sidewalks, streets and parkways will be maintained free of dirt and debris.
 - City trees in the right of way will be protected from any damage during construction.
 - The approximate date(s) the demolition will be completed.
 - **Contractor contact information including a phone number and email.**

A demolition permit application will not be accepted unless all items above are provided along with all applicable fees.

CITY OF BIRMINGHAM
Community Development - Building Department
151 Martin Street, Birmingham, MI 48009

Community Development: 248-530-1850
Inspection Request & Online Application Site: www.bsaonline.com
Fax: 248-530-1290 / www.bhamgov.org

Permit # _____

Project # _____

APPLICATION FOR DEMOLITION PERMIT

I. Project Type / Location			
☐ HOUSE ☐ HOUSE AND ATTACHED GARAGE ☐ HOUSE AND DETACHED GARAGE ☐ DETACHED GARAGE ☐ COMMERCIAL BUILDING ☐ EXTERIOR ☐ INTERIOR NON-LOAD BEARING ☐ SHED ☐ OTHER _____			
ADDRESS		PROPERTY IDENTIFICATION NUMBER (SIDWELL NO)	LOT NUMBER
II. Applicant / Project Contact Information			
A. Applicant			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS	
B. Owner or Lessee			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS*	
C. Architect or Engineer			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS	
LICENSE NUMBER		EXPIRATION DATE	
D. Contractor			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS	
INDIVIDUAL BUILDERS LICENSE NUMBER		EXPIRATION DATE	
COMPANY BUILDERS LICENSE NUMBER		EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMP INSURANCE CARRIER (or reason for exemption)			
UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption)			

III. Construction Documents Required

Complete sets of construction documents as specified below are required with each application for a permit, unless waived by the building official when code compliance can be determined based on the description in the application.

Construction Documents Required:

Commercial: 4 sets of plans; 3 original site plans/certified surveys.

IV. Project Description

Provide a description of buildings/structures to be demolished including their size in cubic feet.

Work Description: _____

V. Signature

I hereby certify that the proposed work is authorized by the owner of record and that i have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the state of Michigan. All information submitted on this application is accurate to the best of my knowledge.

By providing your email to the city, you agree to receive news and notifications from the city. If you do not wish to receive these messages, you may unsubscribe at any time.

All permit and bond fees are due upon submission. We will not process or review your project until all fees are paid.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF APPLICANT	TYPE OR PRINT	DATE
SIGNATURE OF OWNER (Required)	TYPE OR PRINT	DATE
SIGNATURE OF OWNER'S AGENT (Permit holder)	TYPE OR PRINT	DATE

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

VI. Department Use Only

FEE DESCRIPTION	AMOUNT		TOTAL
DEMOLITION PERMIT FEE HOUSE	\$ 200		
DEMOLITION PERMIT FEE GARAGE	\$ 200		
DEMOLITION PERMIT BOND HOUSE	\$ 2,000		
DEMOLITION PERMIT BOND GARAGE	\$ 500		
COMMERCIAL PERMIT FEE	\$		
COMMERCIAL PERMIT BOND	\$		
		TOTAL	\$
CONTRACTOR REGISTRATION FEE	\$ 25		\$
		PERMIT FEE TOTAL	\$

VII. Department Use Only**APPROVAL SIGNATURE**

TITLE

DATE