



City of Grover Beach
Administrative Services Department
Business Tax Certificate Application

• 154 S. 8th St Grover Beach, CA 93433 • Phone (805) 473-4550 x3 • Cityhall@groverbeach.org

☐ New ☐ Renewal ☐ No Longer Doing Business

Business Name: _____ BTC # (for renewals only) _____

Business Address: _____
NOTE: PO Box addresses will not be accepted as a business address.

Phone Number: _____ Email Address: _____

Mailing Address, if different: _____

Owner Type: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ Trust

Business Owner(s): _____

Emergency Phone Number: _____ Email Address: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Mailing Address, if different: _____

Please provide a copy of the following, if applicable:

Contractor's License #(s): _____ Federal I.D. #: _____ State I.D. #: _____

Are there Hazardous Materials being used or stored at your business? ☐ Yes ☐ No

Business Type: _____

No. of Employees: _____ In City Sq Ft of Business _____

Note: Sq Ft of area used for the Business.

In City Sq. Ft. Valuation	BTC Rate	In City Sq. Ft. Valuation	BTC Rate
1-1,000	\$60	10,001 – 20,000	\$500
1,001 – 2,000	\$125	20,001 – 40,000	\$650
2,001 - 5,000	\$200	40,001 – 60,000	\$800
5,001 – 10,000	\$350	60,001 – and up	\$950

1.) In City Business Tax Certificate (BTC) rate: (Based on "In City Square Foot Valuation") \$ _____

2.) Out of City Businesses: (If business is out of City skip line one and enter \$60 on line 2) \$ _____

3.) Total from page 2: (If your business is within city limits) \$ _____

4.) Sub Total: (add lines 1 through 3) \$ _____

5.) Penalty: (10% after Jan 1st 25% after Feb 1st 25% + .75% each month thereafter) \$ _____

6.) SB1186: (State Mandated Fee - for more information see other side) \$ 4.00

7.) Total Due: (add lines 4 through 6) \$ _____

I hereby certify and understand under penalty of perjury under the laws of the State of California that the information provided and contained within this application is true and correct, and further agree to abide by the requirements and regulations as stated within Article X, Chapter 2 of the Grover Beach Municipal Code.

Applicant Signature: _____

Date: _____

Please answer YES or NO to the following and enter applicable fees in space provided:

\$ _____ ☐ YES ☐ NO Home office or Home Based Business (NEW Business Only)
 One-time fee: \$93.00 - VALID for the life of the location & as long as
 BTC is continuous.
Note: Home Occupation Permit Application required

\$ _____ ☐ YES ☐ NO Re-issue Fee: \$15.00

\$ _____ ☐ YES ☐ NO Card Table (Per Table)
 Fee Per Year \$561.00 per table

\$ _____ ☐ YES ☐ NO Tobacco Retail License - Annual Fee Per Year: \$378.00

\$ Total

Information regarding SB 1186:

*Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/HOME.aspx
 The Department of Rehabilitation at www.rehab.cahwnet.gov
 The California Commission on Disability Access at www.cdda.ca.gov*

Community Development Department: Zoning Clearance

APN#: 060- _____ Zone: _____
☐ Use Permitted ☐ Permitted with RESO# _____ ☐ Not Permitted
 By: _____ Date: _____

Police Department-ONLY REQUIRED FOR TYPES OF BUSINESSES LISTED BELOW:

☐ Use Approved ☐ Use Denied By: _____ Date: _____
 TYPE: ☐ Adult Business ☐ Alcohol Sales ☐ Card Tables ☐ Check Cashing Fire Arms
☐ Ice Cream Trucks ☐ Massage ☐ Pawn Shop ☐ Taxi Service ☐ Tobacco Sales

Administrative Services Department:

By: _____ Date: _____ Receipt #: _____
 REQUIRED DOCUMENTS: ☐ Home Occ. Application ☐ Contractor's License ☐ Vending Machine Worksheet
☐ Health Permit

Note: If a certificate holder fails to renew their certificate by March 31, an application for a new certificate will be required, in which case he/she/they will be required to pay for a first-year certificate along with a fire inspection. Businesses in violation are subject to citations.