

Commercial License Application ZONING VERIFICATION

Before starting a business, please fill out this form to confirm your business activity meets the land use requirements of the City's Zoning Code. Please submit documents as required:

- ☐ FLOOR PLAN - Show proposed layout of business, including areas devoted to office sales, storage, seating, and other uses.
- ☐ SITE PLAN - Show readable map, including surrounding buildings, roads, and other notable features.
- ☐ PROPERTY OWNER CONSENT - If applicant is not the property owner, delegation from property owner can be provided be either a signature or the first and last page of a lease agreement. Please be advised that the business owner should also be the lease holder.

Business Name :	Type of Business:	Days & Hours of Operation:
Business Address:	Suite/ Unit No:	Parking Spaces:
Business Description:		
☐ New Business	☐ Relocation	☐ Ownership Change
		☐ Other

Applicant Name :	Applicant Phone Number:	Applicant Email Address:
Property Owner Name:	Property Owner Phone Number:	Property Owner Email Address:

Affidavit:
I hereby certify that I have read and understood the above; and that the information furnished is accurate true and correct.

Applicant Signature/ Date: _____

Property Owner Signature/ Date: _____

Office Use Only

APN Number:	Zone:	CUP Required:
Comments:	Planning Approval:	Date: