



City of Temple City

FINAL MAP APPLICATION

SUBMITTAL CHECKLIST AND APPLICATION

ITEMS REQUIRED FOR ALL APPLICATIONS

This checklist will be used by staff to determine if an application contains the appropriate requirements to begin the application process. All items listed below must be included for all applications. Certain types of projects may require additional items, as specified on this checklist and supplemental application forms. If any item(s) identified on this checklist is/are not included with the submittal and full payment has not been tendered, the project will not be accepted for submittal. Issuance of a full payment receipt serves as the "Statement of Application," pursuant to GCS 65940. All applicable fees can be found in the city's most current fee schedule. Prior to submittal, consultation with the Planning Division is required to confirm all necessary submittal items to deem the application materially-complete. This checklist is intended to guide applicants in submitting a complete application. The determination of application completeness will be made in accordance with the Permit Streamlining Act.

- ☐ Fully execute this *application*.
- ☐ Filing Fees (See current fee schedule)
- ☐ For a complete list of final map requirements, please refer to the Final Map Submittal Checklist (Attachment 1). The submittal must include all of the following items:
 - Final map (digital)
 - Soil report (digital)
 - Tentative map (digital)
 - Conditions of approval (digital)
 - Subdivision package (digital)

PROPERTY INFORMATION

Property Address: _____

OWNER / APPLICANT INFORMATION

Property Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Cell / Other Phone: _____ E-mail: _____

Note: Attach additional lists for multiple property owners. If the property owner or applicant is a trust, partnership, corporation or LLC, on a separate sheet, provide a listing of all persons that make-up the trust, partnership, corporation or LLC

Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Cell / Other Phone: _____ E-mail: _____

____ Project Architect ____ Project Engineer ____ Other

APPLICANT CERTIFICATION

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. In addition, I understand that the filing of this application grants the City of Temple City permission to reproduce submitted materials, including but not limited to, plans, exhibits, and photographs, for distribution to staff, Commission, and City Council Members, and other Agencies in order to process the application, and to make those materials available to the public on the City of Temple City's web site and cable channel, notwithstanding Health & Safety Code § 19851 or any other provision of law. Nothing in this consent, however, shall entitle any person to make use of the intellectual property in plans, exhibits and photographs for any purpose unrelated to the City's consideration of this application.

Wet-Signature: _____ Date: _____
Name (*print or type*): _____ Phone: _____

CONSENT BY PROPERTY OWNER

If applicant is other than property owner, owner must sign consenting to filing. Attach additional sheets if necessary. Originals signatures only. Fax copies of owner's signature will not be accepted.

I/We, as the owner(s) of the subject property, consent to the filing of this application. We further consent and hereby authorize City representative(s) to enter upon my property for the purpose of examining and inspecting the property in preparation of any reports and/or required environmental review for the processing of the application(s) being filed. Attach additional sheets if necessary.

Wet-Signature(s) Name(s) (please print or type) Date

Note: This application being signed under penalty of perjury and does not require notarization.

FOR OFFICE USE ONLY

Case Number: _____ Submittal Date: _____



FINAL MAP

CHECKLIST

The following items for Final Map Review need to be submitted unless specifically waived or approved by the City during tentative map approval.

FINAL MAP PLAN CHECK

- ☐ Final Map
 - Record of Survey (recorded by County)
 - Recorder, reference maps and documents)
- ☐ Drainage/Grading Plan
 - Standard Urban Stormwater Mitigation Plan (SUSMP)
 - Storm Water Pollution Prevention Plan (SWPPP)
- ☐ Approved Tentative Map
- ☐ Approved Drainage/Grading Concept Plan
- ☐ Signed Copy of Resolution, Conditions of ApprovalSupplemental Materials (unless waived or approved during tentative map)
 - Hydrology study
 - Sewer capacity study
 - Preliminary soils report
 - Liquefaction report
 - Utility plan, street lighting plan
 - Landscape and Irrigation Plan

CERTIFICATES AND ACKNOWLEDGEMENTS

- ☐ Grant Deed
- ☐ Proof of Tax Clearance (Certificate)
- ☐ Preliminary Title Report and easement documents (issued within 6 months of application)

PUBLIC IMPROVEMENTS

- ☐ Subdivision Improvement Agreement if applicable
- ☐ Public Improvement/Sewer Estimates and Performance Bonds, if required

CONDOMINIUM SUBMITTAL REQUIREMENTS

- ☐ Condominium Plan
- ☐ Covenants, Conditions, and Restrictions

- ☐ HOA By-laws

AGENCY APPROVALS/WILL-SERVE LETTERS (if not yet obtained)

- ☐ Los Angeles County Fire Department Land Development
- ☐ Los Angeles County Sanitation District
- ☐ Water purveyor company
- ☐ The Gas Company
- ☐ Southern California Edison
- ☐ Athens Services
- ☐ School District