

Town of Jerusalem
Division of Property Not Subject to Subdivision Approval

Complete this form and submit it with the attached sketch or survey map and any required additional evidence to the Town of Jerusalem ZAP Secretary.

Property Location: _____

Name, mailing address, and phone number of Grantor(s)/Seller(s): _____

Name and mailing address of Grantee(s)/Buyer(s): _____

Tax Map number of parcel being divided: _____

Check the appropriate box(s) below and provide any additional required evidence.

1. ☐ No **Residential Lots** are created by the division (refer to the definition of terms in bold face type in the Jerusalem Subdivision Regulations).
2. ☐ **Residential Lot(s)** are created by the division, but the Parcel being divided is:
 - a. ☐ a **Parent Parcel** – Attach evidence showing that the Parcel is a **Parent Parcel** and is not being divided to create more than three (3) **Residential Lots** in any consecutive ten (10) year period.
 - b. ☐ a **SubParent Parcel** – Attach evidence showing that the Parcel is a **SubParent Parcel** and not more that one (1) **Residential Lot** is created by the division.
3. ☐ a **Residential Lot** is created by the division, but it is being conveyed to a contiguous owner.

If a survey map is to be filed with the deed, attach the copy of the map to be filed. If no survey map will be filed, attach a sketch based on the current tax map showing the boundaries of the Parcel prior to division; the location of the boundary dividing the Parcel; and the acreage and road frontage of the new Parcels resulting from the division. In the case of conveyance to a contiguous owner, include the contiguous Parcel in the sketch.

I certify that the information on and provided with this form is true and correct (to the best of my knowledge and belief) and that the sketch provided matches the description in the deed conveying a part of the parcel being divided. I understand that the making of any willful false statement of material fact herein will subject me to the provisions of the penal law relative to the making and filing of false instruments.

Grantor /Seller (or Attorney for Grantor/Seller)

Signature

Date

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