



Town of Corte Madera

Community Development Department

300 Tamalpais Drive
Corte Madera, CA 94925
(415) 927-5062

Authorization to Enter Property

Notice: The Building Inspector will not enter your home to perform an inspection unless an adult is present. Should you require an inspection but are unable to make arrangements to have an adult on the premises, you may authorize the Building Inspector to enter the property when no one is home by completing this form.

I _____ as the Property Owner of _____
give my permission for the Building Inspector to enter my property to inspect the progress of my (Re-roof,
Deck, Windows, etc.) _____ during my absence.

I understand that is my responsibility to:

- Have the approved permit, plans and supporting documentation available at time of inspection.
- Provide areas of access other than through home or garage.
- Secure all pets.

The Property Owner is required to sign this form. The Town will not accept a form signed by a contractor or third party for permission to enter the property. There are no exceptions to this requirement.

NOTE: Verification of the Property Owner's signature is required at the time of filing of this form. Acceptable means of signature verification include copy of driver's license with photograph, copy of any form of valid state or federal identification with photograph, or notarization of this form by a licensed notary public.

Property Owner Name (*Print*)

Property Owner Signature

Date